

**Instructional Improvement Plan 2006-2007
(District Libraries)**

Goal: By June 2009, increase and maintain teacher collaboration by 45% and increase the accuracy, availability and attractiveness of both online and print materials to meet curricular and literacy needs by 45%.

Objectives: Increase teacher collaboration by 15% this year. Increase online information and copyright currency by 10% and continue literacy programming outreach at current levels.

Targeted Audience: All LaFayette teachers and students K-12 and the LaFayette community.

Building Milestone: Improve literacy.

Evaluation: Data collection re: teacher collaboration, web page counters, and copyright dates.

Strategies/ Activities	Time	Participants	Lead Person	Budget	Results of Strategy/Activity
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1.District-wide monthly library meetings.	½ day Monthly	Feliu, Mann, McQuiston, Fisher	Feliu	subs	Collaboration/planning district-wide.
2.Maintain minimum of 10-12 student work stations in elem. libraries, 20 in HS library	On-going	Feliu, Mann, McQuiston, Fisher	Feliu		Student access to all library materials, online materials and support for collaboration
3.a.Develop form for documenting teacher collaboration	December	Feliu, Mann, McQuiston, Fisher	Feliu		Excel spreadsheet form that is updated monthly.
3.b. collect curriculum worksheets and develop a file of results.	On-going	Feliu, Mann, McQuiston, Fisher	Feliu	New filing cabinet – Grimshaw library \$150 to store files	Improved curriculum mapping for planning purposes.

<p>4.a. Increase district LMS participation in BOCES PALS program. (Partners in Achievement: Libraries & Students)</p>	<p>6 days at BOCES, 6 days additional work, summer work</p>	<p>Mann, McQuiston, Fisher</p>	<p>Mann</p>	<p>Subs for PALS meetings, COSER and stipends</p>	<p>Collection development plan, action plan for teachers, item analysis of ELA data</p>
<p>4.b. Resource-based scheduling: includes push-ins and library classes.</p>	<p>On-going</p>	<p>Mann, McQuiston, Fisher</p>	<p>Building principals</p>		<p>Respond to specific curricular needs identified in item analysis.</p>
<p>4.c. Resource-based scheduling outreach. Face-to-face meetings with teachers</p>	<p>2x year</p>	<p>Mann, McQuiston, Fisher</p>	<p>Building LMS</p>		<p>Encourage teachers to participate, show benefits, show ideas and materials for collaboration.</p>

4.d.PALS- Collection Evaluation Identify areas that need to be weeded. Create a three year plan.	1 Day On-going	Mann, McQuiston, Fisher	Mann	stipend	Have three year collection development plan.
5. Continue four district-wide reading programs/year	On-going	Feliu, Mann, McQuiston, Fisher	Feliu	\$100/bldg for incentives	Develop life-long interest in literacy and a love of reading.
6. Continue to utilize Online Book Report form.	On-going	Feliu, Mann, McQuiston, Fisher	Feliu, Grimm		Students will check out books based on peer reviews.
7. Monthly Greensheet column	Monthly	Feliu, Mann, McQuiston, Fisher	Mann		Build ties to and encourage reading in the community.
8. Attend relevant conferences during the year	Fall and spring	Feliu, Mann, McQuiston, Fisher	Feliu	\$400/person \$100/BOCES Fall Conference, ~\$300 for SLMS in May.	Keep up to date with “best practices”, new books, latest research.
9. Library webpages update - annual	On-going	Feliu, Mann, McQuiston, Fisher	Feliu, Grimm		Updated & improved web pages

10. ITT (Individual Technology Training)	On-going	Feliu	Feliu	\$500 for incentives "I've got ITT!"	Improved teacher skills in using technology in the classroom.
11. CCD (Cooperative Collection Development) to target specific curriculum areas.		Feliu, Mann, McQuiston, Fisher	Feliu	\$6,300 BOCES COSER	Create collections that are responsive to instructional and literacy needs.
12. AR and STAR Reader-Enterprise version - set up classes, make quizzes available.	On-going	LMSs and T.A.s	Willie Bennett	\$160-Willie Bennett \$3500/yr. for access to Renaissance	Improvement in reading skill.
13. Purchase materials – print and electronic	On-going	Feliu, Mann, McQuiston, Fisher	Feliu	BOCES COSER and increase print materials budget by COLA or CPI annually	Create collections that are responsive to instructional and literacy needs.

<p>14. Post at least 4 online instructions and/or links for following pages: district technology, library, parents/teachers/students</p>	<p>On-going</p>	<p>Feliu, Mann, McQuiston, Fisher</p>	<p>Feliu</p>		<p>Increase information available online 24/7 for parents/teachers/students.</p>
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