

LEA Name:	
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ENTER DATA INTO ALL YELLOW CELLS.

2018-2019 District Comprehensive Improvement Plan (DCIP)

Contact Name		Title	
Phone		Email	
Website for Published Plan			

APPROVAL OF THIS PLAN BY THE SUPERINTENDENT AND BOARD OF EDUCATION (IN NEW YORK CITY, THE CHANCELLOR OR THE CHANCELLOR'S DESIGNEE) IS MANDATORY.

Implementation is required no later than the first day of regular student attendance.

Signatures confirm the respective parties certify that the DCIP addresses all of the required components of the ESSA and Commissioner's Regulations as detailed on page 1 of this document and understand that any significant modification of the school district's approved plan require the prior approval of the commissioner.

THE SIGNATURES BELOW CONFIRM APPROVAL.

Position	Signature	Print Name	Date
Superintendent		Jeremy Belfield	5-Jul-18
President, B.O.E. / Chancellor or Chancellor's Designee		Stephanie Dow	5-Jul-18

Tenet One: District Leadership and Capacity

Statement of Practice	The district examines school systems and makes intentional decisions to identify and provide critical expectations, supports, and structures in all areas of need so that schools are able to respond to their community and ensure that all students are successful.
Need Statement	2017-2018: Of the eight policy categories (By-Laws, Internal Operations, Community Relations, Administration, Non-Instructional/Business Operations, Personnel, Students, Instruction), which consist of 256 policies altogether, the majority of the policies have not been updated in over 10 years. By reviewing, revising, and adopting new policies, the community and students' needs are able to be addressed in a consistent manner. 2018-2019: Six of the eight policy categories (By-Laws, Internal Operations, Community Relations, Administration, Non-Instructional/Business Operations, Personnel - partial), which consisted of 144 policies were reviewed, revised, and adopted during the 2017-2018 school year. The personnel - partial (15), students (74), and instruction (23) policy sections, which consist of 112 policies, need to be completed.
SMART Goal	2017-2018: Between September 2017 and June 2018, the 159 policies associated with sections 1000 through 6000 will be reviewed, revised, and adopted as evidenced by the approved Board of Education meeting minutes. 2018-2019: Between July 2018 and June 2019, the 112 policies associated with sections 6000 (15), 7000 (74), and 8000 (23) will be reviewed, revised, and adopted as evidenced by the approved Board of Education meeting minutes.
Leading Indicators	2017-2018: District Policy Manual; Administrative Team Minutes; Board of Education Minutes 2018-2019: District Policy Manual; Administrative Team Minutes; Board of Education Minutes

Action <i>What will be done?</i>	Responsibility <i>Who will do it?</i>	Timeline <i>Include Checkpoints</i> <i>By when?</i>	Resources <i>Available</i> <i>Needed (Financial, Human, Other)</i>	Professional Development <i>Required?</i>	Evidence of Success <i>Benchmarks?</i> <i>Measures?</i>	Communication Plan <i>Who is involved?</i> <i>What methods?</i> <i>How often?</i>
Administration will review each policy in order to tailor the policies to the needs of the district.	Administrative Team	July 5th 6310-6450 Aug. 23rd 6520-6562 Sept. 21st 7110-7140 Oct. 25th 7210-7270 Dec. 13th 7311-7360 Jan. 24th 7410-7460 Mar. 14th 7510-7580 April 11th 7610-7690 May 9th 8110-8280 May 30th 8320-8460	Copies of Policies	N/A	Notes sent to the Superintendent and BOE	NA
Each of the policies discussed will then be presented to the LaFayette Board of Education (BOE).	Superintendent	July 5th 1st Read 6310-6450 Aug. 9th 2nd Read Aug. 23rd 1st Read 6520-6562	Copies of Policies	N/A	BOE minutes	NA

		Sept. 13th 2nd Read Sept. 21st 1st Read 7110-7140 Oct. 11th 2nd Read Oct. 25th 1st Read 7210-7270 Nov. 8th 2nd Read Dec. 13th 1st Read 7311-7360 Jan. 10th 2nd Read Jan. 24th 1st Read 7410-7460 Feb. 7th 2nd Read Mar. 14th 1st Read 7510-7580 Mar. 28th 2nd Read April 11th 1st Read 7610-7690 April 22nd 2nd Read May 9th 1st Read 8110-8280 May 21st 2nd Read May 30th 1st Read 8320-8460 June 13th 2nd Read				
The BOE will read, revise, and adopt policies during BOE meetings. (The BOE per State Regulations must review each policy 3 times before final approval.)	Superintendent BOE	July 5th 1st Read 6310-6450 Aug. 9th 2nd Read Aug. 23rd 1st Read 6520-6562 Sept. 13th 2nd Read Sept. 21st 1st Read 7110-7140 Oct. 11th 2nd Read Oct. 25th 1st Read 7210-7270 Nov. 8th 2nd Read Dec. 13th 1st Read 7311-7360 Jan. 10th 2nd Read Jan. 24th 1st Read 7410-7460 Feb. 7th 2nd Read Mar. 14th 1st Read 7510-7580 Mar. 28th 2nd Read April 11th 1st Read 7610-7690 April 22nd 2nd Read May 9th 1st Read 8110-8280 May 21st 2nd Read May 30th 1st Read 8320-8460 June 13th 2nd Read	Copies of Policies	N/A	BOE minutes	NA
The public is offered the opportunity to provide	Public BOE	July 5th 1st Read 6310-6450 Aug. 9th 2nd Read	Copies of Policies	N/A	BOE minutes	District Clerk BOE agenda

feedback during the Public Comment portion of the BOE agenda.		Aug. 23rd 1st Read 6520-6562 Sept. 13th 2nd Read Sept. 21st 1st Read 7110-7140 Oct. 11th 2nd Read Oct. 25th 1st Read 7210-7270 Nov. 8th 2nd Read Dec. 13th 1st Read 7311-7360 Jan. 10th 2nd Read Jan. 24th 1st Read 7410-7460 Feb. 7th 2nd Read Mar. 14th 1st Read 7510-7580 Mar. 28th 2nd Read April 11th 1st Read 7610-7690 April 22nd 2nd Read May 9th 1st Read 8110-8280 May 21st 2nd Read May 30th 1st Read 8320-8460 June 13th 2nd Read				BOE minutes District website - After BOE minutes are approved
The final policies will be disseminated to district and school leaders.	Superintendent District Clerk	The week after each policy is approved.	Copies of Policies	N/A	Email notification	Superintendent/District Clerk BOE Minutes District website - After BOE minutes are approved
Administrators will create, as needed, regulations to support updated policies.	Administrative Team Erie 1 BOCES	September 2018-August 2019 8 Categories Dependent Upon Final Plan from Erie 1 BOCES	Samples from Erie 1 BOCES	N/A	Copies of Administration Regulations	Administrative Team Staff meetings District website Team Drive
District and school leaders will provide professional development on each of the finalized policies requiring specific regulations to staff.	Administrative Team Erie 1 BOCES	September 2018-August 2019 8 Categories Dependent Upon Final Plan from Erie 1 BOCES	Samples from Erie 1 BOCES	Yes	Copies of Administration Regulations	Administrative Team Staff meetings District website Team Drive

Tenet Two: School Leader Practices and Decisions

Statement of Practice	The district works collaboratively with the school to provide opportunities and supports for the school leader to create, develop, and nurture a school environment that is responsive to the needs of the entire school community.
Need Statement	2017-2018: Because the mission statement for the district has not been updated since 1996 and a vision statement, core beliefs, and tagline are nonexistent, each item needs to be created. When the creation and adoption of these guiding components has been completed, they will be used to develop and nurture a school environment that is responsive to the needs of the entire school community. 2018-2019: In order to assess the actualization of the District mission statement, vision statement, core beliefs, and tagline through June 2019, an analysis of the following area needs to occur: safe, supportive, and collaborative culture. The analysis provide data that the school environment is responsive to the needs of the entire school community.
SMART Goal	2017-2018: By January 2018, the district will have established and disseminated clear mission and vision statements as well as core beliefs and tagline as evidenced by 80% of all stakeholders demonstrating knowledge of all four items. 2018-2019: By June 2019, a pre and post leading indicator survey regarding safe, supportive, and collaborative culture will be administered to teachers, staff, administration, students, and families as evidence by at least 80% participation by each stakeholder group as well as an 10% positive increase in the bottom three indicators.
Leading Indicators	2017-2018: 2016-2017 Pre-Survey, 2017-2018 Post Survey 2018-2019: Pre and Post Leading Indicator Survey - Safe, Supportive, and Collaborative Culture

Action <i>What will be done?</i>	Responsibility <i>Who will do it?</i>	Timeline Include Checkpoints <i>By when?</i>	Resources <i>Available</i> <i>Needed (Financial, Human, Other)</i>	Professional Development <i>Required?</i>	Evidence of Success <i>Benchmarks?</i> <i>Measures?</i>	Communication Plan <i>Who is involved?</i> <i>What methods?</i> <i>How often?</i>
Pre: Administer High Reliability Schools Leading Indicator Survey for Safe, Supportive, and Collaborative Culture.	Superintendent Director of Instruction and Pupil Services	By September 30, 2018 - All stakeholders	Copies of survey	N/A	Completed surveys	Share results with administrative team, BOE, teachers, staff, students, and families. Committee meetings; faculty meetings; monthly newsletter
Analyze data from survey	Administration District Teams Building Teams	By October 19th, 2018	Copies of results	Yes	Protocols Minutes	NA
Determine the top three	Administration	By November 1, 2018	Results	Yes	Minutes	Committee meetings

areas to address as a district.	District Teams Building Teams					Faculty meetings
Develop criteria (data/artifacts) to monitor progress of district areas.	Administration District Teams Building Teams	By November 1, 2018	Criteria	Yes	Criteria	Committee meetings Faculty meetings
Determine the top three areas to address for each school.	Administration District Teams Building Teams	By November 1, 2018	Results	Yes	Minutes	Committee meetings Faculty meetings
Develop criteria (data/artifacts) to monitor progress of school areas.	Administration District Teams Building Teams	By November 1, 2018	Criteria	Yes	Criteria	Committee meetings Faculty meetings
Review progress monitoring data.	Administration District Teams Building Teams	1x/month December 2018-May 2019	Results	Yes	Results	Committee meetings Faculty meetings
Post: Administer High Reliability Schools Leading Indicator Survey for Safe, Supportive, and Collaborative Culture.	Superintendent Director of Instruction and Pupil Services	By June 15, 2019 - All stakeholders	Copies of survey	N/A	Completed surveys	Share results with administrative team, BOE, teachers, staff, students, and families. Committee meetings; faculty meetings; monthly newsletter

Tenet Three: Curriculum Development and Support

Statement of Practice	The district works collaboratively with the school(s) to ensure CCLS curriculum that provide 21st Century and College and Career Readiness skills in all content areas and provides fiscal and human resources for implementation.
Need Statement	2017-2018: Despite 98.88 % of teachers rating effective or highly effective on Standard 2: Knowledge of Content and Instructional Planning (Element 2.4: Teachers establish goals and expectations for all students that are aligned with learning standards and allow for multiple pathways to achievement.), students' performance scores are weak. As a result, a gap between what is taught in the classroom and how students perform on universal screeners exists. 2018-2019: As evidenced by AIMSweb Plus and STAR (ELA and Math) data (G ELA Tier 1 37% to 60% and G Math Tier 1 32% to 63%; ONS ELA Tier 1 22% to 29% and ONS Math Tier 1 25% to 52%; BP ELA Tier 1 28% to 36% and BP Math Tier 1 42% to 52%; JrSr ELA Tier 1 Est. 64% to 61% and JrSr Math Tier 1 Est. 78% to 79% (The Senior Class did not take the Spring screener)), academic gains were made. In order to ensure continued alignment in all content areas, further analysis is required.
SMART Goal	2017-2018: By June 2018, rigorous CCLS aligned curriculum will be revised and implemented with fidelity by all teachers as evidenced by 100% of teachers rating effective or highly effective on Standard 2: Knowledge of Content and Instructional Planning (Element 2.4: Teachers establish goals and expectations for all students that are aligned with learning standards and allow for multiple pathways to achievement.); and 80 % of all students scoring at the 40th percentile or higher on the AIMSweb Plus and STAR (ELA and Math). 2018-2019: By June 2019, a pre and post leading indicator survey regarding a guaranteed and viable curriculum will be administered to teachers, staff, administration, students, and families as evidence by at least 80% participation by each stakeholder group as well as an 10% positive increase in the bottom three indicators. By June 2019, 80% of students at each grade level will score at Tier 1 on AIMSweb Plus and STAR (ELA and Math) universal screeners.
Leading Indicators	2017-2018: APPR rubric; AIMSweb Plus - ELA and Math; STAR - ELA and Math 2018-2019: Pre and Post Leading Indicator Survey - Guaranteed and Viable Curriculum; AIMSweb Plus - ELA and Math; STAR - ELA and Math

Action <i>What will be done?</i>	Responsibility <i>Who will do it?</i>	Timeline Include Checkpoints <i>By when?</i>	Resources <i>Available</i> <i>Needed (Financial, Human, Other)</i>	Professional Development <i>Required?</i>	Evidence of Success <i>Benchmarks?</i> <i>Measures?</i>	Communication Plan <i>Who is involved?</i> <i>What methods?</i> <i>How often?</i>
Pre: Administer High Reliability Schools Leading Indicator Survey for Guaranteed and Viable Curriculum.	Superintendent Director of Instruction and Pupil Services	By September 30, 2018 - All stakeholders	Copies of survey	N/A	Completed surveys	Share results with administrative team, BOE, teachers, staff, students, and families. Committee meetings; faculty meetings; monthly newsletter
Analyze data from survey	Administration District Teams Building Teams	By October 19th, 2018	Copies of results	Yes	Protocols Minutes	NA

Determine the top three areas to address as a district.	Administration District Teams Building Teams	By November 1, 2018	Results	Yes	Minutes	Committee meetings Faculty meetings
Develop criteria (data/artifacts) to monitor progress of district areas.	Administration District Teams Building Teams	By November 1, 2018	Criteria	Yes	Criteria	Committee meetings Faculty meetings
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Review progress monitoring data.	Administration District Teams Building Teams	1x/month December 2018-May 2019	Results	Yes	Results	Committee meetings Faculty meetings
Post: Administer High Reliability Schools Leading Indicator Survey for Guaranteed and Viable Curriculum.	Superintendent Director of Instruction and Pupil Services	By June 15, 2019 - All stakeholders	Copies of survey	N/A	Completed surveys	Share results with administrative team, BOE, teachers, staff, students, and families. Committee meetings; faculty meetings; monthly newsletter
Universal screeners (AIMSweb Plus, STAR - ELA and Math for Both) are administered minimally 3x per year.	Building Principals	AIMSweb Plus: Sept. 2018, Jan./Feb. 2019, May/June 2019 STAR: BP Sept. 2018 and 2 weeks before each exhibition STAR: ONS and J/S - 2 weeks before each 10 week report card	AIMSweb Plus STAR	Yes for new staff	Results	Administrative Team RtI Committee PL Committee Inquiry Meetings Data Meetings Staff Meetings
RtI will be assuming the duties of building inquiry teams. RtI will meet minimally 3x per year to review data.	RtI Committee	1 week after each administration of the universal screeners	AIMSweb Plus STAR	Protocols	Results Minutes	Administrative Team RtI Committee PL Committee Inquiry Meetings Data Meetings Staff Meetings
RtI in conjunction with the	RtI Committee	1x per month	Results	Protocols	Results	Data Meetings

principals will set data team dates for the year.	Principals				Minutes	Staff Meetings
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Tenet Four: Teacher Practices and Decisions

Statement of Practice	The district works collaboratively with the school to provide opportunities and supports for teachers to develop strategies and practices and addresses effective planning and account for student data, needs, goals, and levels of engagement.
Need Statement	2017-2018: Despite 98.88 % of teachers rating effective or highly effective on Standard 2: Knowledge of Content and Instructional Planning (Element 2.4: Teachers establish goals and expectations for all students that are aligned with learning standards and allow for multiple pathways to achievement.), students' performance scores are weak. As a result, a gap between what is taught in the classroom and how students perform on universal screeners exists. 2018-2019: As evidenced by AIMSweb Plus and STAR (ELA and Math) data (G ELA Tier 1 37% to 60% and G Math Tier 1 32% to 63%; ONS ELA Tier 1 22% to 29% and ONS Math Tier 1 25% to 52%; BP ELA Tier 1 28% to 36% and BP Math Tier 1 42% to 52%; JrSr ELA Tier 1 Est. 64% to 61% and JrSr Math Tier 1 Est. 78% to 79% (The Senior Class did not take the Spring screener)), academic gains were made. In order to ensure continued teacher development with strategies and practices that address effective planning and account for student data, needs, goals, and levels of engagement, further analysis is required.
SMART Goal	2017-2018: By June 2018, rigorous CCLS aligned curriculum will be revised and implemented with fidelity by all teachers as evidenced by 100% of teachers rating effective or highly effective on Standard 2: Knowledge of Content and Instructional Planning (Element 2.4: Teachers establish goals and expectations for all students that are aligned with learning standards and allow for multiple pathways to achievement.); and 80 % of all students scoring at the 40th percentile or higher on the AIMSweb Plus and STAR (ELA and Math). 2018-2019: By June 2019, a pre and post leading indicator survey regarding effective teaching in every classroom will be administered to teachers, staff, administration, students, and families as evidence by at least 80% participation by each stakeholder group as well as an 10% positive increase in the bottom three indicators. By June 2019, 80% of students at each grade level will score at Tier 1 on AIMSweb Plus and STAR (ELA and Math) universal screeners.
Leading Indicators	2017-2018: APPR rubric; AIMSweb Plus - ELA and Math; STAR - ELA and Math 2018-2019: Pre and Post Leading Indicator Survey - Effective Teaching in Every Classroom; AIMSweb Plus - ELA and Math; STAR - ELA and Math

Action <i>What will be done?</i>	Responsibility <i>Who will do it?</i>	Timeline Include Checkpoints <i>By when?</i>	Resources <i>Available</i> <i>Needed (Financial, Human, Other)</i>	Professional Development <i>Required?</i>	Evidence of Success <i>Benchmarks?</i> <i>Measures?</i>	Communication Plan <i>Who is involved?</i> <i>What methods?</i> <i>How often?</i>
Pre: Administer High Reliability Schools Leading Indicator Survey for Effective Teaching in Every Classroom.	Superintendent Director of Instruction and Pupil Services	By September 30, 2018 - All stakeholders	Copies of survey	N/A	Completed surveys	Share results with administrative team, BOE, teachers, staff, students, and families. Committee meetings; faculty meetings; monthly newsletter
Analyze data from survey	Administration District Teams Building Teams	By October 19th, 2018	Copies of results	Yes	Protocols Minutes	NA

Determine the top three areas to address as a district.	Administration District Teams Building Teams	By November 1, 2018	Results	Yes	Minutes	Committee meetings Faculty meetings
Develop criteria (data/artifacts) to monitor progress of district areas.	Administration District Teams Building Teams	By November 1, 2018	Criteria	Yes	Criteria	Committee meetings Faculty meetings
Determine the top three areas to address for each school.	Administration District Teams Building Teams	By November 1, 2018	Results	Yes	Minutes	Committee meetings Faculty meetings
Develop criteria (data/artifacts) to monitor progress of school areas.	Administration District Teams Building Teams	By November 1, 2018	Criteria	Yes	Criteria	Committee meetings Faculty meetings
Review progress monitoring data.	Administration District Teams Building Teams	1x/month December 2018-May 2019	Results	Yes	Results	Committee meetings Faculty meetings
Post: Administer High Reliability Schools Leading Indicator Survey for Effective Teaching in Every Classroom.	Superintendent Director of Instruction and Pupil Services	By June 15, 2019 - All stakeholders	Copies of survey	N/A	Completed surveys	Share results with administrative team, BOE, teachers, staff, students, and families. Committee meetings; faculty meetings; monthly newsletter
Universal screeners (AIMSweb Plus, STAR - ELA and Math for Both) are administered minimally 3x per year.	Building Principals	AIMSweb Plus: Sept. 2018, Jan./Feb. 2019, May/June 2019 STAR: BP Sept. 2018 and 2 weeks before each exhibition STAR: ONS and J/S - 2 weeks before each 10 week report card	AIMSweb Plus STAR	Yes for new staff	Results	Administrative Team Rtl Committee PL Committee Inquiry Meetings Data Meetings Staff Meetings
Rtl will be assuming the duties of building inquiry teams. Rtl will meet minimally 3x per year to review data.	Rtl Committee	1 week after each administration of the universal screeners	AIMSweb Plus STAR	Protocols	Results Minutes	Administrative Team Rtl Committee PL Committee Inquiry Meetings Data Meetings Staff Meetings
Rtl in conjunction with the	Rtl Committee	1x per month	Results	Protocols	Results	Data Meetings

principals will set data team dates for the year.	Principals				Minutes	Staff Meetings
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Tenet Five: Student Social and Emotional Developmental Health

Statement of Practice	The district creates policy and works collaboratively with the school to provide opportunities and resources that positively support students' social and emotional developmental health.
Need Statement	2017-2018: The need is for staff to receive quality PD related to students' social and emotional developmental health, so that students can thrive in their learning environments. 2018-2019: Current discipline data (2017-2018 referrals: G 238 - down from 307 last year; ONS 57 - an increase from 42 last year; BP 15 - same as last year; J/S 235) as well as Indicator 4: Suspension/Expulsion of SWDs data indicate inconsistent expectations by staff. Also, Native American students with disabilities appear to be disproportionately represented. Though the District has a RtI plan to address the academic needs of students, a systematic multi-tier system of supports that positively support students' social and emotional developmental health does not exist.
SMART Goal	2017-2018: By June 2018, all teachers will adjust instructional practices to support students' social and emotional developmental health as evidenced by a 5% decrease in behavioral referrals. 2018-2019: Through the development and implementation of a systematic multi-tier system of supports, the percentage of SWDs receiving Out of School Suspension will decrease to the acceptable rate determined by New York State. Also, the number of referrals will decrease by 5%.
Leading Indicators	2017-2018: Mental Health Committee Minutes; District Guidance Plan; Professional Development Committee Minutes; Professional Development Plan; My Learning Plan; Discipline Referrals 2018-2019: Discipline referrals; suspension data

Action <i>What will be done?</i>	Responsibility <i>Who will do it?</i>	Timeline Include Checkpoints <i>By when?</i>	Resources <i>Available</i> <i>Needed (Financial, Human, Other)</i>	Professional Development <i>Required?</i>	Evidence of Success <i>Benchmarks?</i> <i>Measures?</i>	Communication Plan <i>Who is involved?</i> <i>What methods?</i> <i>How often?</i>
Create committee to research MTSS (PBIS, Positivity Project, ACES, Trauma Informed Schools, Responsive Classroom, Rachel's Challenge, etc.)	RtIB/S-E Committee	June 2018	N/A	N/A	Sign-Up in MLP	Director of Instruction and Pupil Services Email 2x in June 2018
RtIB/S-E Committee researches MTSS (PBIS, Positivity Project, ACES, Trauma Informed Schools,	RtIB/S-E Committee	July 12, 2018 July 30, 2018 July 31, 2018	Examples Websites	N/A	Minutes	N/A

Responsive Classroom, Rachel's Challenge, etc.).						
RtIB/S-E Committee determines common expectations for Tier 1 for each building along with data collection process for minor and major incidents.	RtIB/S-E Committee	July 31, 2018	Examples Websites	N/A	Minutes	N/A
RtIB/S-E Committee elicits feedback about the common expectations for Tier 1 for each building along with data collection process for minor and major incidents.	RtIB/S-E Committee	September 2018	Tier 1 Draft #1	Yes	Feedback	RtIB/S-E Committee All Stakeholders Email Staff Meetings
RtIB/S-E Committee revises the common expectations for Tier 1 for each building along with data collection process for minor and major incidents.	RtIB/S-E Committee	October 2018	Tier 1 Draft #2	N/A	Minutes	N/A
RtIB/S-E Committee implements the common expectations for Tier 1 for each building along with data collection process for minor and major incidents.	RtIB/S-E Committee Building Principals All Staff	November 2018	Tier 1 Final	Yes - all stakeholders	Implementation Plan	RtIB/S-E Committee All Stakeholders Email Staff Meetings Student Assemblies
RtIB/S-E Committee determines common expectations for Tier 2 for each building along with data collection process.	RtIB/S-E Committee	December 2018	Examples Websites	N/A	Minutes	N/A
RtIB/S-E Committee elicits feedback about the common expectations for Tier 2 for each building along with data collection process.	RtIB/S-E Committee	January 2019	Tier 2 Draft #1	Yes	Feedback	RtIB/S-E Committee All Stakeholders Email Staff Meetings
RtIB/S-E Committee revises	RtIB/S-E Committee	February 2019	Tier 2 Draft #2	N/A	Minutes	N/A

the common expectations for Tier 2 for each building along with data collection process.						
RtIB/S-E Committee implements the common expectations for Tier 2 for each building along with data collection process.	RtIB/S-E Committee Building Principals All Staff	March 2019	Tier 2 Final	Yes - all stakeholders	Implementation Plan	RtIB/S-E Committee All Stakeholders Email Staff Meetings Student Assemblies
RtIB/S-E Committee determines common expectations for Tier 3 for each building along with data collection process.	RtIB/S-E Committee	April 2019	Examples Websites	N/A	Minutes	N/A
RtIB/S-E Committee elicits feedback about the common expectations for Tier 3 for each building along with data collection process.	RtIB/S-E Committee	April 2019	Tier 3 Draft #1	Yes	Feedback	RtIB/S-E Committee All Stakeholders Email Staff Meetings
RtIB/S-E Committee revises the common expectations for Tier 3 for each building along with data collection process.	RtIB/S-E Committee	May 2019	Tier 3 Draft #2	N/A	Minutes	N/A
RtIB/S-E Committee implements the common expectations for Tier 3 for each building along with data collection process.	RtIB/S-E Committee Building Principals All Staff	June 2019	Tier 3 Final	Yes - all stakeholders	Implementation Plan	RtIB/S-E Committee All Stakeholders Email Staff Meetings Student Assemblies

Tenet Six: Family and Community Engagement

Statement of Practice	SOP 6.1 - The district has a comprehensive family and community engagement strategic plan that states the expectations around creating and sustaining a welcoming environment for families, reciprocal communication, and establishing partnerships with community organizations and families.
Need Statement	2017-2018: Inconsistent communication exists between the district and community because the district does not have a formal comprehensive family and community engagement strategic plan. 2018-2019: The school community would benefit from more frequent and consistent communication between the district and community stakeholders. The district needs to continue to develop and refine a formal comprehensive family and community engagement strategic plan. (2017-2018 Data: 39 Twitter followers; Reached 4000 people via Facebook, engaged with 2.7K on Facebook, and had 294 links on Facebook)
SMART Goal	2017-2018: By June 2018, 80% of the recommendations made in the Communications Audit Report (April 2017) conducted by Capital Region BOCES Communications Service will be implemented. 2018-2019: By June 2019, the district will maintain an up-to-date website with current and relevant content. The district will reach out to families on a weekly basis through social media, blog posts, and the district website.
Leading Indicators	2017-2018: District Website; District Social Media; The Green Sheet; Survey 2018-2019: District Website; District Social Media; The Green Sheet; Survey

Action <i>What will be done?</i>	Responsibility <i>Who will do it?</i>	Timeline Include Checkpoints <i>By when?</i>	Resources <i>Available</i> <i>Needed (Financial, Human, Other)</i>	Professional Development <i>Required?</i>	Evidence of Success <i>Benchmarks?</i> <i>Measures?</i>	Communication Plan <i>Who is involved?</i> <i>What methods?</i> <i>How often?</i>
Update District Calendar Weekly	District Webmaster	Friday of each week Sept. 2018-June 2019	Each school building has a webmaster and there is a separate webmaster for the district.	On-going pd for webmasters on using Calendar Whiz and Google Calendar	The Superintendent and district webmaster will review the district calendar each Friday morning for accuracy.	District and building webmasters via school and district websites. Assessed on a weekly basis.
Perform an audit of webpages on the website - current/up-to-date, accessibility	District Webmaster Athletic Coordinator Technology Coordinator Superintendent Assistant Superintendent	July-August 2018	Allocate time during the summer months to review website pages and contact relevant staff to assist in updating the website.	N/A	The Superintendent and district webmaster will review content on every webpage and contact staff regarding information that needs to be updated.	District Webmaster Athletic Coordinator Technology Coordinator Superintendent Assistant Superintendent School Staff
Schedule weekly social media posts that highlight student success	Superintendent Assistant Superintendent	Friday of each week Sept. 2018-June 2019	The Superintendent will reach out to building staff on a weekly basis for content for	N/A	Facebook and Twitter metrics for page hits/visits.	Superintendent Assistant Superintendent Building Principals

			the district's social media and webpages.			Building/Department Staff
Regular Blog Posts - From the Desk of the Superintendent	Superintendent	July 2018-June 2019	Google Site for Superintendent of Schools	N/A	Bi-weekly blog posts from the Superintendent	Superintendent
Pre: Administer High Reliability Schools Leading Indicator Survey for Safe, Supportive, and Collaborative Culture.	Superintendent Director of Instruction and Pupil Services	By September 30, 2018 - All stakeholders	Copies of survey	N/A	Completed surveys	Share results with administrative team, BOE, teachers, staff, students, and families. Committee meetings; faculty meetings; monthly newsletter
Post: Administer High Reliability Schools Leading Indicator Survey for Safe, Supportive, and Collaborative Culture.	Superintendent Director of Instruction and Pupil Services	By June 15, 2019 - All stakeholders	Copies of survey	N/A	Completed surveys	Share results with administrative team, BOE, teachers, staff, students, and families. Committee meetings; faculty meetings; monthly newsletter
Each school will conduct one academic related family engagement evening event during the school year (ex: family night, curriculum night, etc.)	Building Principals Building Staff	July 2018-June 2019	Staff time	N/A	Staff survey regarding family participation/attendance	Building Principals Building Staff