

LaFayette Central School District

K-12 Comprehensive Developmental School Counseling and Guidance Plan



Created by:

Bill O'Leary, Junior-Senior High School Counselor
Kristeen Cool, Junior-Senior High School Counselor
Bob Risavi, Grimshaw Elementary School Social Worker
Asa Shenandoah, Native American Student Liaison
Ted Merante, Onondaga Nation School School Counselor
Kaitlin Maloff, District School Psychologist
Kelly Fredericks, District School Psychologist
Beth Gawinski, District School Psychologist
Virgil Brave Rock, Community Liaison

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Vision Statement

The vision of the school counseling program at the LaFayette Central School District is that every student will acquire the academic, career and personal/social skills to reach their fullest potential and successfully manage their lives as healthy, responsible, competent and productive citizens who respect themselves and the diversity of others.

Mission Statement

Our mission as a counseling team at the LaFayette Central School District is to provide a comprehensive, developmentally age-appropriate and sequential school counseling program that is aligned with the American School Counselor Association's *National Standards for School Counseling Programs*. A school counseling program focuses on the needs, interests and issues related to the stages of student growth through academic, career and personal/social development. In partnership with students, staff, family, and community members, we will prepare students to become effective learners, achieve success in school, live successful and rewarding lives, and develop into contributing members of our global society.

School Counseling/Guidance Program Advisory Council

A group of representative stakeholders to meet at least twice per school year to review the comprehensive developmental school counseling program plan and advise on the implementation of this program. The current members of this committee includes:

Bill O'Leary, Junior-Senior High School Counselor
Kristeen Cool, Junior-Senior High School Counselor
Ted Merante, Onondaga Nation School School Counselor
Kaitlin Maloff, District School Psychologist
Kelly Fredericks, District School Psychologist
Beth Gawinski, District School Psychologist
Karen Ocque, Director of Pupil Services
Susan Osborn, Big Picture School Principal
Kristin Angello, Junior-Senior High School Teacher
Matt Priest, Grimshaw Teacher
Daphne Reyburn, Onondaga Nation School Teacher
Simone Thornton, Onondaga Nation School Dean of Students

New York State Part 100 Regulations – School Counseling Programs

As per the New York State Education Department, as detailed in Part 100 of the Commissioner's Regulations, school counseling/guidance programs are defined as follows:

Public schools.

Each school district shall have a guidance program for all students.

1. In grades K-6, the program shall be designed in coordination with the teaching staff to prepare students to participate effectively in their current and future educational programs, to help students who exhibit any attendance, academic, behavioral or adjustment problems, to educate students concerning avoidance of child sexual abuse, and to encourage parental involvement.
2. In grades 7-12, the guidance program shall include the following activities or services:
 1. an annual review of each student's educational progress and career plans, with such reviews to be conducted with each student individually or with small groups by personnel certified or licensed as school counselors;
 2. instruction at each grade level to help students learn about various careers and about career planning skills conducted by personnel certified or licensed as school counselors, or by classroom teachers in cooperation with school counselors;
 3. other advisory and individual or group counseling assistance to enable students to benefit from the curriculum, to help students develop and implement postsecondary education and career plans, to help students who exhibit any attendance, academic, behavioral or adjustment problems and to encourage parental involvement, provided that advisory assistance shall be provided by teachers or counselors, or by certified teaching assistants under the supervision of counselors or teachers, and that such individual or group counseling assistance shall be provided by certified or licensed school counselors or by certified or licensed school psychologists or certified or licensed school social workers in cooperation with school counselors; and
 4. the services of personnel certified or licensed as school counselors.
3. Each school district shall develop a district plan which sets forth the manner in which the district shall comply with the requirements of this subdivision. The City School District of the City of New York shall submit a separate plan for each community school district, for the High School Division and for the Special Education Division. Such plan shall be filed in the district offices and shall be available for review by any individual. The plan shall present program objectives, which describe expectations of what students will learn from the program; activities to accomplish the objectives; specification of staff members and other resources assigned to accomplish the objectives; and provisions for the annual assessment of program results. The plan shall be reviewed annually by the school districts, and revisions shall be made as necessary.

Acronym Guide

LaFayette District Schools

BP= Big Picture School

JSHS= LaFayette Junior-Senior High School

ONS= Onondaga Nation School

American School Counseling Association (ASCA) Domains

A= Academic

C= Career

P/S= Personal/Social

School Counseling Map:

Objective: Perform an annual review of each student's educational program and career plan

Evaluation of Objective: Individual checklist completed for each student, documents and test results in Naviance, Report Cards, Transcripts

Activity	Target Age Group	School(s)	Staff assigned/in volved	Other Resources	Dates	Monitoring Tool(s)	ASCA Domain
Individual meetings with students to review academic progress and diploma options, plan course selections, educational and career planning, including NCAA requirements	Grades 6-12	Grimshaw, ONS, JSHS, BP	School Counselor		Sept. - June	Student input, teacher input, report card, review of records	A, C, P/S
Individual senior year planning meetings focusing on post-secondary plans	Grade 12	JSHS, BP	School Counselor	Common Application	Sept. - January	Student input, ACT/SAT Scores, High School Transcript	A, C
Individual junior year planning meetings with students and parents	Grade 11	JSHS, BP	School Counselor	Junior information packet	January - March	Student input, parent input, High School Transcript, College Applications	A, C
8th grade scheduling/graduation requirement presentation	Grade 8	JSHS, ONS	School Counselor	PowerPoint	February - March	Student input, teacher input, report card, review of records	A
Resume Building	Grades 10-12	JSHS, BP	School Counselor	Naviance	Sept - June	Student understanding of process, student resume	C

Career Exploration	Grades 6-12	JSHS, ONS, BP	School Counselor, FACS teacher	Naviance, FACS Curriculum	Sept - June	Student understanding of process, review of records	C
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Objective: Prepare students to participate successfully in their current and future educational program

Evaluation of Objective: Report cards, transcripts, universal screening results, Regents Exams, Local Exams, Data Team Meeting formative assessment findings

Activity	Target Age Group	School(s)	Staff assigned/in volved	Other Resources	Dates	Monitoring Tool(s)	ASCA Domain
ONS Shadow Day	8th	ONS, JSHS	Native American Student Liaison, School Counselor		May	student attendance at program, student feedback	A, P/S
7th Grade Orientation	Grade 7	JSHS	School Counselor, Psychologist		July - August	student evaluation	A, P/S
Cornell-LaFayette Tutoring	7th-12th grades	JSHS	Native American Student Liaison		September - June	student input, student attendance at program	A, P/S
STEP Program	9-12	BP, JSHS	STEP Coordinator		July - June	student input, student attendance at program	A, C, P/S
Collegiate Partnership	10-12	BP, JSHS	School Counselor, Teachers, Students, Collegiate Representative	Collegiate Curriculum	Sept-June	student grades, enrollment in courses, staff discussion with collegiate partners	A
Peer Mentoring/ Staff to Student Mentoring	K-12	Grimshaw, JSHS, ONS	School Counselor, School Social Worker, School Psychologist		Sept-June	student input, teacher feedback form, attendance to program,	P/S

						number of referrals,	
Promising Futures Program @ Cornell	9th-12th	JSHS	Native American Student Liaison		March	Staff consultation, student input	A, C, P/S
Kindergarten Screening	K	Grimshaw, ONS	Screen Team	Screening Tools	May	Screening Results, Team meeting	A
College Admissions Representative Presentations	Grades 11-12	JSHS, BP			Sept. - November	Student feedback	A
Dissemination of Scholarship Information	11-12	JSHS, BP	Native American Liaison, School Counselor	Scholarship Information	Sept-June	Student feedback	A, C
Financial Aid Night	Grades 11-12	JSHS, BP	School Counselor		October	student feedback, parent feedback	A
National College Fair	Grade 11	JSHS, BP	School Counselor, Native American Student Liaison		March	student feedback	A
Evidence Based Social Skills Program	K-3, 5, 6	ONS, Grimshaw	Teachers, School Counselor		Sept-May	teacher feedback, student observation	P/S
Academic Exhibitions	9-12	BP	Teachers, Students, Advisors		Quarterly	Peer evaluation, Scoring Rubric, Teacher evaluation	A, C, P/S
College and Career Awareness	K-12	ONS, Grimshaw, JSHS, BP, ONS	School Counselor, School Social Worker		Sept-June	Naviance, Student Feedback	C

Objective: Provide advisory and individual/group counseling to assist students

Evaluation of Objective: number of behavioral referrals, teacher feedback, student feedback, parent input

Activity	Target Age Group	School(s)	Staff assigned/in volved	Other Resources	Dates	Monitoring Tool(s)	ASCA Domain
Evidence Based Social Skills Program	K-3 (ONS); 5 & 6 (GS)	Grimshaw, ONS	School Counselor, Social Worker		Sept-June	Teacher feedback; student observation ; office referrals	P/S
ADA-PEP Assessments	K-12	Grimshaw JSHS	School Counselor, Social Worker		Sept-June	Individual assessment form (PAS paperwork)	P/S
Teen Intervene Counseling	7-12	JSHS,BP	School Counselor, Social Worker		Sept-June	Individual assessment form (PAS paperwork)	P/S
Small Group Counseling	K-12	JSHS,Gri mshaw,BP , ONS	School Counselor, Social Worker		Sept-June	Teacher feedback; student observation ; office referrals	A, C, P/S
Individual Counseling	K-12	JSHS,Gri mshaw,BP , ONS	School Counselor, Social Worker		Sept-June	Teacher feedback; student observation ; office referrals	A, C, P/S
Behavioral Assessments and Interventions	K-12	Grimshaw, ONS,JSH S,BP	School Psychologist	FBA, BIP, Positive Building Support Plan	Sept-June	Progress monitoring tools (when appropriate) ,Teacher feedback; student observation , office referrals	A, P/S
Crisis Intervention	K-12	JSHS, Grimshaw, BP, ONS	School Counselor Social Worker		Sept-June	Teacher feedback; student observation ; office referrals	P/S
Student Mediation	4-12	ONS,JSH S,BP	School Counselor, School Social		Sept-June	Teacher feedback; student observation	P/S

			Worker, School Psychologist , Native American Student Liaison			; office referrals	
Mental Health Awareness Presentations	9-12	JSHS,BP	School Counselors, School Psychologist		Sept-June	Teacher feedback; student observation ;	P/S
Attendance Monitoring and Intervention	K-12	Grimshaw, ONS,BP,J SHS	Native American Student Liaisons, School Counselors, Building Administrato rs		Sept-June	Teacher feedback; student observation ; office referrals	A, P/S
Grade Level Advisories/Student Leadership	7-12	BP/ONS	Advisors, Teachers		Sept-June	Teacher Feedback; student observation , student "smart goal"	A, P/S
Morning Meetings	K-3, 9-12	Grimshaw, BP	Teachers, Building Administrato r, Advisors		Sept - June	Teacher Feedback; student observation	A, P/S
Check-in, Check-Out	K-12	Grimshaw, ONS,JSH S,BP	School Counselor, School Social Worker, School Psychologist , Native American Student Liaison		Sept-June	Teacher feedback; student observation ; office referrals	A, P/S
Prevention Education Series	7th	Grimshaw JSHS	Health Teacher Social Worker	Project Success Second Step	Sept - June	Program attendance; teacher feedback; student observation	P/S

Objective: To provide a liaison between the school, family, and community resources and organizations

Evaluation of Objective: teacher feedback, parent feedback, student feedback, student observation

Activity	Target Age Group	School(s)	Staff assigned/in volved	Other Resources	Dates	Monitoring Tool(s)	ASCA Domain
Connect students with documentation agencies in preparation for college, employment and financial assistance applications.	9th-12th	JSHS	Native American Student Liaison		September - June	student interviews	A, C
Annual student meeting with NYS Dept. of Ed. Native American Unit	10th-12th	JSHS	Native American Student Liaison		May	student feedback, parent feedback	A, C
Referral and Collaboration with Agencies, Cross Systems, Probation-PINS, CPS, Children's Advocacy Center, ACCESS-VR,	K-12	Grimshaw, ONS, JSHS, BP	School Counselor, School Psychologist, School Social Worker, Native American Student Liaison		July - June	student feedback, parent feedback, documentation of process (if necessary)	A, C, P/S
Maintain a current resource directory of mental health agencies/providers	K-12	Grimshaw, ONS, JSHS, BP	School Counselor, School Psychologist, School Social Worker, Native American Student Liaison		July - June	resource directory	P/S
Vera House Presentations	2,4 & 8	ONS	Vera House Presenter		April	student feedback, teacher feedback	P/S
McMahon-Ryan Advocacy Center Presentations	K-5	ONS	McMahon-Ryan Presenter		April	student feedback, teacher feedback, presenter check for	P/S

						understandi ng	
School Safety Month- Fire Department, NYS Troopers, GoTeam Therapy Dogs	K-4	Grimshaw	School Psychologist , School Counselor, Building Administrato r, Outside Agency Representati ve		October	student feedback, teacher feedback, parent feedback	P/S
Internet Safety Presentations	4-6	Grimshaw	Social Worker		Sept- Jan	student feedback, teacher feedback, parent feedback	P/S

Objective: Conduct an annual review of the K-12 Guidance Plan and program review consistent with career/educational planning procedures

Evaluation of objective: administrative review

Activity	Target Age Group	School(s)	Staff assigned/in volved	Other Resources	Dates	Evaluation	ASCA Domain
Counseling Team/Administration Meetings	K-12	Grimshaw, ONS, BP, JSHS	School Counselors, School Social Workers, School Psychologist s, Native American Student Liaison, Building Administrato rs, District Administrato rs		Septembe r-June	staff feedback	A, C, P/S
Collaboration and communication with school counselors: Counselor Round	K-12	Grimshaw, ONS,JSH S,BP	School Counselors, School Social Workers,		Septembe r-June	staff feedback	A, C, P/S

Tables, Director of Counseling Meetings			School Psychologists, Native American Student Liaison, Building Administrators, District Administrators				
Year end review of guidance plan	ONS,JSHS, BP,Grimshaw	Grimshaw, Onondaga Nation School, Junior-Senior High School, Big Picture	School Counselors, School Social Workers, School Psychologists, Native American Student Liaison, Building Administrators, District Administrators		May-August	staff feedback; administrative review	A, C, P/S
Objective: Creating a framework to ensure that the learning and socio-emotional needs of ALL students are met							
Committee on Special Education meetings, annual reviews, and transition services for IEP and 504 students	K-12	Grimshaw, ONS,JSHS, BP	CSE		Sept-June	Quarterly Progress Notes, Teacher Feedback, Parent Feedback, Student Feedback	A, C, P/S
Academic assessments	K-12	Grimshaw, ONS,JSHS, BP	School Psychologist		Sept-June	Student Performance	A,
Universal Screening	K-12	Grimshaw, ONS,JSHS, BPBig Picture	Screening Team		Sept-June	Student Performance	A

RtI Data Team Meetings	K-12	Grimshaw, ONS, JSH S, BP	School Psychs, Building Principals, Core academic teachers/Pre K-6 classroom teachers, intervention providers, and other staff as needed		Sept-June	Teacher Feedback, Formative Assessment Data	A
RtI Problem Solving Team Meetings	K-12	Grimshaw, ONS, JSH S, BP	PST members		Sept-June	Teacher Feedback, Formative Assessment Data	A, P/S
RtI Inquiry Team Meetings	K-12	Grimshaw, ONS, JSH S, BP	School Improvement Team Members		Sept-June	Teacher Feedback, Formative Assessment Data	A
Grade Level Meetings	7th and 8th	JSHS	Core classroom teachers		Sept-June	Teacher Feedback	A, P/S
Open House	K-12	Grimshaw, ONS, JSH S, BP	All staff		Sept-June	Parent Feedback	A
Team Meetings to discuss alternate placements	K-12	Grimshaw, ONS, JSH S, BP	Administrators, Counselors, Social Workers, Liaisons, Psychs		Sept-June	Teacher Feedback, Parent Feedback,	A, P/S
Teacher Consultations	K-12	Grimshaw, ONS, JSH S, BP	Counselors, Psychs, Social Workers, Liaisons, & Teachers		Sept-June	Teacher Feedback, Parent Feedback,	A, P/S
New student records review	K-12	Grimshaw, ONS, JSH S, BP	Screening Team		Sept-June	Records Review	A, P/S