



## VACANCY NOTICE - ASSISTANT SUPERINTENDENT FOR BUSINESS

Date: September 12, 2018

Position Title: Assistant Superintendent for Business

Current Assignment: District-Wide Position

Certification: Valid NYS SBA or SDBL certification

Start Date: December 1, 2018

Application Deadline: October 1, 2018

### Minimum Qualifications:

1. Valid NYS SBA or SDBL certification
2. Experience in school business administration
3. Demonstrated leadership skills in the areas of budget planning, preparation and administration
4. Experience as a school district treasurer preferred.
5. Knowledge of comptroller's regulations regarding Uniform System of Accounting
6. Knowledge of payroll practices, wage and hours law, and purchasing
7. Strong interpersonal, communication, and organizational skills
8. Such alternatives to the above as the Superintendent may find appropriate and acceptable

The LaFayette Central School District serves 844 students across four schools: Grimshaw Elementary, LaFayette Jr/Sr High School, LaFayette Big Picture School, and the Onondaga Nation School. The Assistant Superintendent for Business is responsible for working with the Superintendent of Schools and the LaFayette Board of Education to construct budgets for the general fund, the Onondaga Nation School fund (including the cafeteria fund), and associated reporting requirements. The Assistant Superintendent for Business works with Gaweñnahawi's (Onondaga Nation Education Board) and the Onondaga Nation Council of Chiefs to construct the Onondaga Nation School Budget. The successful candidate will provide financial leadership for the district and direct oversight of the operational areas of the district (facilities, transportation, food service). LaFayette Central School District boasts a strong graduation rate, outstanding academic programs, and has strong community support through high approval rates of annual budgets (88% approval for 2018-19) and capital projects.

### Terms of Employment:

Full-time, probationary period of 4 years

Twelve-month position

Competitive Salary of \$95,000-\$115,000 based on experience; full benefit package

Application Deadline: October 1, 2018 at 3:00 PM

Submit application, letter of interest, resume, certifications, and placement file with transcripts and letters of reference via [www.olasjobs.org](http://www.olasjobs.org)

Questions regarding the vacancy may be directed to Jeremy Belfield, Superintendent of Schools - 315-677-9728 or [jbelfield@lafayetteschools.org](mailto:jbelfield@lafayetteschools.org) .

The LaFayette Central School District is in compliance with federal and state laws governing equal opportunity prohibiting discrimination on the basis of race, color, creed, ethnic background, religion, sex, age, marital status and physical handicap.