

**LA FAYETTE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION – REGULAR MEETING
LOCATION:Big Picture School, Commons Area
3122 US Route 11
LaFayette, NY 13084
October 13, 2016**

I. Opening

- A. Call to Order - The Regular Board of Education meeting for LaFayette Central School District was called to order at 5:35pm by President Johnson. In attendance were Trustees T. Scofield, M. LaCava, J. LeBlanc, S. Dow, M. Whitney, G. Oelkers, Superintendent Laura Lavine, Assistant Superintendent for Business Tiffany Turner, District Clerk Vanessa Tryon, Jason Ryan, Diane Ellsworth, Karen Ocque, and Sue Bang, Anne Courtwright, Tim Baker, Jerry Kelly, Molly Fitzpatrick, Sean Zehner, Paula McGowan, Erin Oristian, Ron Cooper, Matt Dodge, Jim Kesler, Alessandra Erickson, Tom LaRose, Tim Miller, Kevin Morel, Caleb Gretskey, Tom Whitney, Mattie Caughey, Ian Evans, Chip Clark and Pat Powers.
- B. Pledge of Allegiance was led by President Johnson at 5:35pm.
- C. Opening Remarks - Hope everybody enjoyed Apple Festival this past weekend.

II. Proposed Executive Session - **Postponed until the end of the meeting.**

- A. Enter into Executive Session for the purpose of _____ at ____:____ pm.
- B. Reconvene into Open Session at ____:____ pm.

III. Approval of Minutes

- A. Regular Minutes - September 21, 2016 (Trustee LaCava mentioned he was listed as present and he was not - please change)

**Motion:Carried 1st:M. LaCava 2nd:S. Dow
Vote: Yes:7 No:0 Abstain:0 Absent:0**

IV. District Presentations and Reports

- A. Student Presentation - Mr. Ryan introduced five students from his Principal Liaison Cabinet - Molly Fitzpatrick, Caleb Gretskey, Tom Whitney, Mattie Caughey, Ian Evans. Mr. Ryan gave background on cell phone usage. Molly Fitzpatrick gave a presentation on current cell phone usage by students. Students are hoping to update the current cell phone policy. Board members, teachers and students discussed the use of cellphones in school and the consequences if the rules are not followed.
- B. Supervisor Update - Mr. Cooper and Mr. Kesler gave an update on their respective departments.
 - a. Transportation is going well, implemented a few changes which are going well. We are emphasizing instruction, communication and knowledge. The route books that we started last year are more comprehensive this year. Our goal is to update the transportation handbook. We are also working on updating breakdown procedures to be inserted into route books. We need more drivers and substitute drivers since we are facing the same shortage that the rest of the state is facing. Overall, things are running smoothly. Our DOT rating is 96.4. Superintendent Lavine read a community member letter from Apulia Road route. Board member question: How do we handle being short on drivers? Mr. Cooper answered that he drives himself, gets help from neighboring districts or splits the route among the other drivers.
 - b. Maintenance/Custodial - There was a flood at Grimshaw, the insurance adjuster came out, right now there is a lot of unknown. We will be working with insurance and property restoration. We

have two new employees - Katherine Edwards is at the High School in the spot that was Evan Masker and Gerald Morse is in the spot that was Shannon Yuckel. We have a new auto scrubber for High School. All of our LEAD sampling has been done, Mr. Kesler has to import information into State site. We dropped off samples and were informed it could be 4-6 weeks until we get results. Board Member question: Do we have staff on weekends? Yes, we do between 8:00-4:00. The Flood was after the custodian left the building, could see it on camera. The auto flush is part of the toilet, the toilets cannot work without the auto flush. There have been malfunctions of the auto flush. Grimshaw had a clogged pipe which made it worse.

- C. Technology Presentation - Mr. Sean Zehner gave a presentation on technology - we had 190 last year and another 500 this year. The iPads have not been assigned yet. Chromebook assignments are almost completed. Internal IP blocks may have caused network connection error today, BOCES has the access to this and will work on this. Maybe explore getting someone on site access making it easier to look into possible issues that arise. Trustee Whitney asked with now that we have electronic devices, what are the obstacles for Electronic books? Dr. Ocque answered that we are working on two items for this year - #1: Software "Snap and Read" - allows teachers or providers to scan books and students can access it electronically. #2: audible.com books.
- D. External Audit Presentation - D'Arcangelo LLP. Chip Clark and Pat Powers gave presentation on external audit that was completed for school year 2015-2016.

V. Old Business

- A. Capital Project Update - We are moving closer to close out. Mr. Griffin and Mr. Kesler walked through punch list items again. When the sky lights were being installed, one cracked. It was a small crack. They will be replacing at their cost. There is a change order for roof, it is for installing additional roof drains at Grimshaw. It is the district's best interest to do this because it keeps the warranty in place.
 - a. Change Order
- B. Online Safety and Security - Superintendent Lavine indicated she had a recent telephone conversation with GreyCastle and will now look into what needs to be done for the corrective action plan.

VI. Communications

- A. Board Member Updates - President Johnson read statement: "Superintendent Lavine is at the point when the Superintendent and Board of Education consider future arrangements. Ms. Lavine initiated a discussion about her contract and her future with the district. After discussing the matter, the Board and Ms. Lavine have agreed that the Board should initiate a search for a possible replacement effective 7/1/2017. Details about the search including the process and timeline will be made available as soon as possible."

VII. New Business

- A. Homework and tests: amounts and coordination - Vice-President Dow initiated a discussion about homework and the amount of time that it is required to complete it. She referenced her son who sometimes spends three to four hours per night. In light of our pursuit of excellence in academics and athletics, and being aware of the importance of sleep for good health, this amount of homework seems to be excessive. She also mentioned students having four tests in one day. The students are not on a college schedule so some of them are not able to start homework until 6:00pm at night. Principal Ryan discussed the question of "How do you judge homework and its value?" We need to know that students have mastered the skills, it's about finding a balance. Principal Ryan acknowledged that some students are dropping certain courses. It might be because they were unaware of the cost.

- B. Possession of weapons on school property - Discussion took place about people with permits being allowed to carry a weapon at school board meetings. The decision was made to utilize our school security aides at Board meetings.
- C. Assignment of Students to Elementary Schools policy #7122 - Principal Ellsworth and Principal Blossy indicated to Superintendent Lavine that placing with the principals the decision making about transfer request is not in the best interest of the school since it can put the principals in the uncomfortable position of denying the request. The conclusion was to bring suggested changes to the policy to the board for consideration.

VIII. Superintendent's Report

- A. Commissioner Elia spent a day visiting the Onondaga Nation School. She and her delegation were joined by Chiefs, Clan mothers, Faith Keepers and other community members for lunch and an afternoon conversation. It was the start of important dialog that will continue in the months to come.

IX. Consent Agenda

A. Approval of Board Action Items

1. CPSE, CSE, and 504 Recommendations
2. Appointment of Fire Inspector
3. Donation of bells to Grimshaw band program
4. Treasurer's Reports - July 2016
5. Memorandum of Agreement - Non Instructional 2013-2017
6. Appointment of Chief Emergency Officer
7. 2016 External Audit Report and Corrective Action Plan
8. 2017-2018 Budget Calendar
9. Service Provider Agreement 2016-2017
10. 2016-2017 Tax Adjustment for Town of Onondaga
11. Equipment for Surplus

B. Approval of Personnel Items

1. Substitute Appointments 2016-2017
2. Non- Instructional 2016-2017
3. Clerical 2016-2017
4. Annual Appointment 2016-2017
5. Co-Curricular 2016-2017
6. Inter-Scholastic Appointment 2016-2017
7. Instructional Appointment 2016-2017
8. Termination 2016-2017

Motion:Carried 1st:M. LaCava 2nd:G. Oelkers

Vote: Yes:7 No:0 Abstain:0 Absent:0

X. Board Non-Action Items

A. Strategic Plan Update -

- a. Administrators continue to have meetings to discuss our strategic plans regarding courses we provide students. Principal Ryan mentioned offering some core courses at Grimshaw and ONS to help get students started on electives sooner, while still keeping with their general credits. Principal Ryan is communicating with neighboring districts to explore the sharing of academic resources.
- b. Sports Hall of Fame - Trustee Scofield gave an update on the Sports Hall of Fame dinner - It will be held on October 23rd at 2:00pm at the Marriott downtown. So far, 318 people

registered to take part. Approximately 50% of people that were invited as inductees will be there. If there is anyone interested in attending, they can contact Lisa Kurtz or fill out RSVP card in the October Green Sheet. Deadline is 10/17/16.

XI. Calendar Review

A. Upcoming Events

XII. Financial Reports-FYI

- A. Claims Auditor Report and Warrants - July 2016
- B. Financials - July 2016
- C. Cash Flow - July 2016

XIII. Closing Remarks

- A. Public Communications to the Board - Trustee LaCava wanted to commend Kevin Morel on coaching. Trustee Whitney stated open house at the High School went well and great job to the teachers.

XIV. Proposed Executive Session

- A. Enter into Executive Session for the purpose of personnel at 8:07 pm.

Motion:Carried 1st:M. LaCava 2nd:J. LeBlanc

Vote: Yes:7 No:0 Abstain:0 Absent:

- B. Reconvene into Open Session at 9:27 pm.

Motion:Carried 1st: T. Scofield 2nd: M. LaCava

Vote: Yes:7 No:0 Abstain: Absent:

XV. Adjournment

- A. Adjourn the Meeting at 9:28 pm.

Motion:Carried 1st: M. LaCava 2nd: J. LeBlanc

Vote: Yes: 7 No: 0 Abstain: Absent:

Respectfully Submitted,

Vanessa Tryon

District Clerk