

LaFayette Central School District
Board of Education - Regular Meeting
Location: LaFayette Jr/Sr High School - Auditorium
3122 US Route 11 North
LaFayette, New York 13084
October 22, 2020

I. Opening

A. Call to Order The regular Board of Education meeting for the LaFayette Central School District was called to order at 5:36 pm by President Dow. In attendance were Trustees M. Walker, J. Gates, M. Whitney, Superintendent Jeremy Belfield, School Business Manager and Deputy Clerk Cindy Daley. Guests in attendance were Karen Ocque, Julia Panzone, Jason Ryan, Trisha Fogarty, Brandon Steglich, Jen Blossey, Meagan Sariter, Daryl Gibson, Meagan Smith and Shawna Booth.

B. The Pledge of Allegiance was led by President Dow at 5:36 pm.

C. Opening Remarks

D. Moment of Silence for Ann Wright - OCM BOCES Board President- President Dow asked for a moment of silence in memory of OCM BOCES Board President Ann Wright who recently passed away. Ms. Wright will be remembered fondly as a champion for students in our region. The board of education expressed their sincere appreciation for her service to LaFayette students, Jamesville-Dewitt students, and OCM BOCES students.

II. Approval of Minutes

A. Regular Minutes - October 8, 2020

Motion: Carried 1st: J. Gates 2nd: M. Whitney

Vote: Yes:4 No:0 **Abstain:** R. Reyburn **Absent:** C. Dwyer, J. LeBlanc

III. Old Business

A. Student Safety - Superintendent Belfield updated the board on new online safety training available through Armoured One. In the past, the district has worked with Armoured One to provide in person training for identifying risks to school safety, specifically active shooters/intruders. The company has revamped training through several online modules. The district is working with the Central New York Regional Information Center and other area school districts to make the training available to staff. Superintendent Belfield updated the board on upcoming changes to the visitor

management system. The district will be switching vendors to save money. This new visitor management system provides the same level of service as the current vendor and is available for purchase through OCM BOCES.

- B. Online Safety - Last week, the district was contacted by a vendor regarding a recent data breach. The vendor stated that there had been no compromise related to payment information or other such financial data since those systems are encrypted, tokenized and not accessible. This vendor does not receive any student data for the materials (books, periodicals, etc) that are purchased. The systems impacted, however, did contain the school email addresses of a few school staff members along with the school billing and shipping address and telephone number. The vendor stated that they currently have no evidence of the exposure of any of this data, but they cannot at this stage rule out the possibility. Our district data coordinator, Superintendent Belfield, and School Business Manager Cindy Daley reviewed our incident response plan and information shared with the vendor. We have also informed the business office along with any staff members who have been involved with purchasing through this vendor. The district will continue to monitor activity with this vendor for any irregularities.

IV. Communications

- A. Board Member Updates - Trustee Reyburn is now a member of the OCM BOCES Board of Education through June 2021.

V. New Business - none

VI. Superintendent Report

- A. Superintendent Belfield welcomed Julia Panzone, Long Term Substitute Occupational Therapist. Julia will be working with students in all schools while our occupational therapist is on leave. The board welcomed Ms. Panzone to the LaFayette CSD family.
- B. Board Member Appreciation Week- Superintendent Belfield thanked the students and staff for recognizing the service of our school board members during school board appreciation week. Students and staff created videos and other mementos to show their appreciation for the servant leadership of our school board. Our board members put in countless hours of volunteer service and make important decisions to help make sure that our students have access to so many great opportunities at LaFayette. Superintendent Belfield thanked the board for their support during the past year to make sure that our students and staff are safe, well supported, and focused on achieving our goals.
- C. Capital Project - Superintendent Belfield has been working with our construction team and public relations team to update staff on planned

building renovations with the proposed \$8.6M Capital Project. A video of the project scope and details was sent to staff. Chris Kulle, PR specialist for CNYRIC created a website and Facebook post. Superintendent Belfield will share videos with families regarding the proposed renovation and host a virtual meeting for parents at the end of November. The project vote will occur on Thursday December 10, 2020 from 1-9 PM at LaFayette Jr/Sr High School. The project scope includes all remaining high priority infrastructure items from our 2015 building condition survey, air quality improvements, renovations to STEM learning spaces at Grimshaw and the High School, and air conditioning for certain areas of the building.

- D. Superintendent Belfield attended the OCM BOCES Board Meeting on Thursday October 15, 2020. LaFayette Trustee Shawn Reyburn was sworn in as a BOCES Board member representing LaFayette, Tully, and Fabius-Pompey Central School Districts. Superintendent Belfield thanked Trustee Reyburn for serving as a voice for students and districts in the Southern Hills and throughout the OCM BOCES region. The OCM Board also appointed Dr. Matthew Cook as the next District Superintendent for OCM BOCES effective November 2, 2020.
- E. Asymptomatic Testing Tuesday October 20- Superintendent Belfield updated the board on COVID-19 testing for asymptomatic staff members conducted on Tuesday October 20th at LaFayette Jr/Sr High School, LaFayette Big Picture School, and Grimshaw Elementary. Over 50 staff members participated in the testing and there were no positive results. Since school started in September, over 150 COVID-19 tests have been administered to students and staff. To date, the district has not had a positive case with students or staff members. Superintendent Belfield thanked students, families, and staff members for continuing to follow the safety precautions such as wearing face coverings, staying six feet apart, washing hands often, and staying home when you are sick.
- F. Meeting with Onondaga Nation - Superintendent Belfield met with the Onondaga Nation Council of Chiefs, Clan Mothers, and Faith Keepers on Thursday October 15th. Council asked that the Onondaga Nation School remain closed for in person instruction through the end of the second marking period. The Nation community is concerned about the spread of infectious diseases in surrounding communities and has successfully prevented the spread of disease in their community. Students and staff will continue to learn together through digital learning through January 29, 2021. Council inquired about having a voting presence on the LaFayette CSD Board of Education. Superintendent Belfield has asked for our school attorney to draft an opinion letter regarding a representative from Onondaga Nation serving on the board. In the past, the LaFayette CSD Board of Education has had an “ex-officio”/non-voting member of the board from Onondaga Nation. Once our attorney has created an opinion letter, Superintendent Belfield will share the information with Council and with the LaFayette CSD Board of Education. Council also inquired about

aligning school calendars for the Onondaga Nation School with other schools in the district. Council would like for students and Native staff members to be allowed to attend ceremonies during school days and make up any missed assignments or work. Attendance at ceremonies is viewed as an important cultural learning experience for Onondaga Nation residents. Superintendent Belfield will set up a meeting with the District Planning Committee, LaFayette Teachers' Association, and Council representatives to discuss potential changes to the calendar.

- G. Legislative Committee - Mr. Belfield was nominated by the OCM BOCES region to serve on the Legislative Committee for the NYS Council of School Superintendents. Mr. Belfield will be the local representative on the Legislative Committee working with elected officials to advocate not just for LaFayette but also across New York State, lobbying at the federal level.

VII. Consent Agenda

A. Approval of Board Action Items

1. LaFayetteBoard of Education Policy Review - First Readings for Policy 8260
2. CSE, CPSE and 504 Recommendations
3. Treasurer's Report - July 2020
4. Budget Transfers - July 2020
5. 2020-2021 Budget Development Calendar
6. Salary Increases for Graduate Hours for Teachers
7. Salary Increase for Undergraduate Hours for Teaching Assistants
8. Approval of Native American Club

B. Approval of Personnel

1. Non-Instructional
2. Clerical Appointment
3. Substitute Appointment
4. Non-Instructional LOA

Motion: Carried 1st: S. Reyburn 2nd: J. Gates
Vote: Yes: 5 No: 0 **Abstain:** 0 **Absent:** C. Dwyer, J. LeBlanc

VIII. Board Non-Action Items

- A. Strategic Plan Update- Superintendent Belfield updated the board on the work of our English Language Arts Committee. During the summer months, staff worked on unpacking the learning standards, identifying priority standards, creating learning targets and developing a scope and sequence. The ELA committee is currently deliberating on next steps regarding curriculum development. Specifically, the committee is looking at either creating our own program from scratch, purchasing a program(s),

or adapting available programs based on our needs. ELA Committee members are completing a survey which will be reviewed at our next meeting on October 26th. The district has also started a Math Review Committee. The committee is currently reviewing all of the Next Generation Learning Standard documents. The committee will be following a similar process to our ELA review during the coming months. Superintendent Belfield thanked Dr. Ocque, and all of our administrators and teachers for their continued support with ensuring that we have a guaranteed and viable curriculum.

IX. Financials - FYI

School Business Manager Daley reported on the financials. With year-end behind us, we are now focusing on three areas: maximizing interest earnings, projecting the remainder of 2020-2021 with all of the unexpected PPE costs and beginning the 2021-2022 budget process. We are looking at two other cash management possibilities for our current funds – NYLAF and NYCLASS. They offer different investment methods and have higher rates and most every district in the area uses them. Since we have not been receiving Native American aid in a timely fashion, we decided to do a second RAN which helps protect us in case the state continues to delay reimbursement. We have either spent or encumbered upwards of \$75,000 toward the purchase of PPE related supplies in this fiscal year. Last year, we spent upwards of \$20,000 toward the purchase of PPE related supplies. I will continue to be looking at planned revenues and expenses for the current year to ensure they are in line and adjusted as needed as the year progresses. The budget calendar for 2021-2022 is on the agenda for tonight's meeting. I will be conducting meetings between now through mid-November with administrators and supervisors to review last year's expenses and confirm this year's expenses along with projecting for 2021-22. More to come.....

- A. Warrants and Claims - July 2020
- B. Financials - July 2020
- C. Cash Flow - July 2020

XI. Calendar Review

A. Upcoming Events

* Early release for PLCs every Monday - 1:45 GS/ONS; 2:00 HS/BP

1. October 23rd - Wear your Green/Gold Day at Grimshaw
- Reports card mailed for Jr/Sr High
2. October 29th - Dollar Dog Day at Grimshaw
3. October 30th - Virtual GS Halloween Parade
4. November 2nd - GAPS Meeting
5. November 3rd - Election Day

- HS Picture Retake
- ONS Picture Retake
- 6. November 4th - HS National Honor Society Inductions - During 7th And 8th period
- 7. November 7th - SAT Exam
- 8. November 11th - Canandaigua Treaty Day at ONS
 - No School (GS/HS/BP)
 - Veteran's Day
- 9. November 12th - BOE Meeting 5:30 pm at Jr./Sr. High Auditorium

XII. Public Comments

- A. Public Communications to the Board - none

XIII. Proposed Executive Session - Subject to Board Approval

- A. Enter into the Executive Session for the purpose of discussing the medical history of particular individuals at 6:18 PM.

Motion: Carried 1st: S. Reyburn 2nd: J. Gates
Vote: Yes: 5 No: 0 **Abstain:** 0 **Absent:** C. Dwyer, J. LeBlanc

- B. Reconvene into Open Session at 8:11 PM

Motion: Carried 1st: S. Reyburn 2nd: J. Gates
Vote: Yes: 5 No: 0 **Abstain:** 0 **Absent:** C. Dwyer, J. LeBlanc

XIV. Adjournment

- A. Adjourn the Meeting at 8:11 PM.

Motion: Carried 1st: S. Reyburn 2nd: J. Gates
Vote: Yes: 5 No: 0 **Abstain:** 0 **Absent:** C. Dwyer, J. LeBlanc

Respectfully Submitted,
Cindy Daley
Deputy District Clerk