

**LaFayette Central School District
Board of Education - Regular Meeting
Location: The Big Picture Commons
3122 US Route 11 North
LaFayette, New York 13084
January 23, 2020**

I. Opening

- A. Call to Order The regular Board of Education meeting for the LaFayette Central School District was called to order at 5:31 pm by President Stephanie Dow. In attendance were President Dow, Vice President Whitney, and Trustees J. Gates, J. LeBlanc, G. Oelkers, R. Reyburn, Superintendent Jeremy Belfield, School Business Manager and acting District Clerk Cindy Daley, Ron Cooper, Paula Hibbert, Simone Gonyea, Rob Kennedy, Teresa Balaguer, Riley White, Sam Rosokoff, Lizzy Burgess, Mason Homer, Trevor Hill, Erika Isaacs, J. Halpern, Jessica Giordano, Elias Adjima
- B. Pledge of Allegiance was led by President Dow at 5:31 PM.
- C. Opening Remarks

II. Approval of Minutes

- A. Regular Minutes - January 9, 2020 - **This was tabled to the next meeting.**

III. District Presentations

- A. Math League - The board recognized the following participants from the High School Math League: Jack Caughey, Nikolas Cromley, Collin Dix, Marissa Evans, Tyler Fabend, Aiden Griffin, Layton Harris, Victoria Kostiv, Carolyn Redmore, Ryan Zajac. Superintendent Belfield thanked advisor Pete Winans for his efforts to support our Math League participants. Thank you to our students for proudly representing LaFayette at Math League competitions.
- B. Non-Instructional Supervisors Update-
 - 1. Transportation Supervisor and Maintenance Crew Leader Ron Cooper updated the board on the transportation, custodial, and maintenance departments. In transportation, there were remarks about the following: there is a new Transportation Assistant, there have been no changes in routes, 3 new buses on the road, more demand and challenges with internships, and a new sub driver shared with OCS. In custodial and maintenance areas, there is a new pickup truck, September fire inspections went well, new HS custodial worker, new subs and a new BOCES Safety Officer who is currently reviewing district safety plans and getting ready for lead testing
 - 2. Network Administrator Pat Sandusky updated the board on the technology department. New switches have been installed, server updates were made and replaced with Windows 2012, nvision and Timepiece are on one server, new server for transportation cameras, replacing all Windows 7 desktops across the district, Board of Education received new chromebooks, working on how to display Boardworks for teachers, new core switch and firewall installed, VPN access to LaFayette rather than BOCES now, there is now 2 factor authentication and screen lockout after 3 minutes, a log is maintained of all computer events into one location, new virus server installed.

3. Food Service Director Rob Kennedy updated the board on the food service department. Rob thanked the Board for the new facilities, mentioned 2 inspection issues - door hardware and a lid for restroom trash can, more self service options similar to college dining experience, students are enjoying the pizza oven, have a panini press, wants to expand catering and it will help to have more signage throughout the cafeteria.

IV. Old Business

- A. Student Safety- Superintendent Belfield updated the board on a recent grant that LaFayette and other schools from Onondaga County were recently awarded. The Stop School Violence Act provides grant funding for professional development for safety related topics including information related to student mental health needs. Two LaFayette staff members will receive training on how to provide youth mental health awareness training to our staff members. Thank you to Congressman Katko, Senators Gillibrand and Schumer for supporting funding for school safety grants at the federal level. The Department of Justice recently announced another round of grant funding and LaFayette is interested in applying.
- B. Online Safety & Security- Superintendent Belfield updated the board on a recent data breach that occurred through school email. A file with student academic information was accidentally emailed to all members of our District Comprehensive Improvement Plan committee. Student names should have been removed from this email attachment. All members of the DCIP committee who were not entitled to this information have confirmed that they deleted the email attachment and that they did not forward the student information to any other individuals. In accordance with district policy, all impacted families were notified of this inadvertent data breach and a copy of the notification will be included with student records. As a response to this incident, the district will offer additional training to staff and investigate enhancements to district email that would provide expanded options for retracting and deleting emails. Superintendent Belfield apologized for this unfortunate incident.

V. Communications

- A. Board Member Updates

VI. New Business

VII. Superintendent's Report

- A. Superintendent Belfield updated the board on a new grant opportunity through the Onondaga County Health Department targeted at improving student nutrition and exercise. The County Health Department, in partnership with the Onondaga Nation Health Clinic and the Onondaga Nation Council of Chiefs and Clan Mothers, plan to apply for a federal grant. If awarded this grant, staff and students would benefit from educational opportunities to promote healthy eating and exercise. Previous schools included in this grant were also able to purchase food service equipment that helped promote healthy eating and playground or fitness equipment to help promote exercise. Superintendent Belfield will keep the board informed about the grant application.
- B. Superintendent Belfield attended the Aspiring Leaders Institute at OCM BOCES last week. LaFayette's own Rosalie Whipple from Big Picture and Sean Zehner from the High School were inducted into this leadership training program. Candidates in this

program are working towards a certificate of advanced study in educational leadership. The goal of this program is to help encourage instructional staff to consider making the jump into educational leadership positions.

- C. Last week, Superintendent Belfield, administrators from the Onondaga Nation School, and ONS staff member/Gawennahawiis representative Denise Waterman met with Assemblymember Pamela Hunter to advocate for adequate state funding for district schools. At the meeting, we also discussed the facility needs for the Onondaga Nation School, which is a state owned building. In previous budget years, New York State has set aside limited funds for improvements at the Onondaga Nation School and other state owned buildings. Superintendent Belfield thanked Assemblymember Hunter and our elected officials for considering our request for adequate resources to meet the needs of all of our students.
- D. The first community budget meeting was held last night at 5:00 PM in Big Picture Commons. Thank you to School Business Manager Cindy Daley for leading the discussion and thank you to our administrative team and staff members Anne Courtwright and Theresa Miller who attended the meeting. During our meeting, we reviewed our district mission, vision, core beliefs, and strategic plan goals. Budget committee members reviewed current year budget allocations and provided input on areas needing consideration as we develop a spending plan for the 2020-2021 school year. Our next budget committee meeting will be held on Wednesday, February 5, 2020 at 5:00 PM in Big Picture Commons.
- E. Last night, the district hosted our first Parent, Student, and Staff Advisory Council. The committee worked on establishing a group mission statement and identifying topics for discussion. Potential topics include: review of the school climate survey data, student mental health needs, social and emotional learning needs of students, student empowerment and self-esteem, de-escalation strategies, interpreting academic reports/data, the shift to the Next Generation Learning Standards, and other topics. The next meeting will be held on Tuesday, February 25, 2020 at 6:30 PM in Big Picture Commons.
- F. Superintendent Belfield was able to stop by the SUPA Psychology 205 presentations. Student presentations included the following topics: “Mental Health and Well-Being”, “Conforming to Others: Are We Sheep?”, “Priming and First Impressions”, “Emotional Intelligence linked to Altruism?”, “Cats or dogs? A Look at False Consensus”, and “Piaget’s Child Development in 2020”. Thank you to our students and to Mr. Fox for all of their work on these great topics.
- G. Congratulations to our student performers from the band “Decent” who were recently featured on local television. A link to the performance is posted on the district website.
- H. Superintendent Belfield shared that the new fitness equipment for the Wellness Center was delivered yesterday and installation is finishing this week. The district will be announcing the reopening of the Wellness Center for student and community use very soon. Additionally, the district is planning a grand re-opening celebration to highlight the completion of recent renovations at LaFayette High School. A date will be shared once the district has confirmed final installation of the flexible landscape seating feature in the athletic lobby.

VIII. Consent Agenda

A. Approval of Board Action Items

1. LaFayette Central School Board of Education Policy Review - Second Reading for policies 8320, 8330, 8340, 8341, 8350, 8360, 8420, 8430, 8440, 8450, and 8460 and Resolution to waive third reading
2. CSE, CPSE, and 504 Recommendations
3. Surplus Equipment
4. Health and Welfare Contract - Fayette-Manlius

B. Approval of Personnel Items

1. Supervisor Appointment 19-20
2. Resignation 18-19
3. Leave of Absence 18-19
4. Clerical Appointment 18-19
5. Non-Instructional Appointment 19-20

Motion: 1st: J. LeBlanc

2nd: J. Gates

Vote: Yes: 6 No: 0

Abstain: 0

Absent: C. Dwyer

IX. Board Non-Action Items

- A. Strategic Plan Update - Superintendent Belfield shared recent attendance data that was reviewed by our District Comprehensive Improvement Committee. School principals have been meeting with students and families to craft strategies for supporting students with attendance concerns. Superintendent Belfield shared recent benchmarking testing for students at the High School and Big Picture School. Congratulations to our students who showed growth in reading and math. Thank you to our staff and administrators for their efforts to support student growth.

- X. Financials - Cindy Daley provided a financial update. Our revenues are at 46% of budget at the 6 month mark, up from 43% at this time last year, giving us more to invest. Additionally, our interest revenue at 12/31 is \$3700 while our interest revenue for all of last year was \$3500, so we are seeing positive results from our CD investments. We will continue looking at next steps with investments. Our expenses and encumbrances totals are just slightly ahead of last year at this time after taking planned debt payments into account. We are continuing to work on budget code changes to incorporate the building code for all employees and other expenses. When payroll codes are completed this week, we will be creating a list of all budget codes to be amended. In the meantime, you may temporarily see negative available amounts on the budget status reports. The budget process is well underway with our first section of the budget to be presented at the next Board meeting on Feb. 13.

A. Warrants and Claims - November and December 2019

B. Financials - November and December 2019

C. Cash Flow - November and December 2019

XI. Calendar

A. Early dismissal on Mondays for PLCs - 1:45 GS and ONS/2:00 HS and BP

B. Friday January 24, 2020 - No School for ONS - Mid Winter Ceremonies; Half-Day for HS/BP/GS for LaFayette Teachers' Departmental Business (GS dismissal at 11:30 AM/ HS/BP dismissal at 11:45 AM); Family Night for Grimshaw - 6:00 PM Grimshaw Cafeteria. 1st semester ends.

- C. Monday January 27, 2020- Friday January 31, 2020 - No School for ONS - Mid Winter Ceremonies
- D. Wednesday January 29, 2020 - Merry Go Round Playhouse 2nd Grade Grimshaw
- E. Friday January 31, 2020 - Marking Period reports mailed home
- F. Monday February 3, 2020- ONS PTS Meeting 6:00 PM
- G. Friday February 7, 2020 - Morrisville Friday for Big Picture
- H. Tuesday February 11, 2020 - ONS Community Meeting 5:00 PM
- I. Monday February 10, 2020 - No School for ONS - Mid Winter Ceremonies
- J. Thursday February 13, 2020 - Board of Education Meeting - 5:30 PM - Big Picture Commons: LTA Update and Budget Presentation

XII. Closing Remarks

- A. Public Communications to the Board

XIII. Proposed Executive Session

- A. Enter into Executive Session at 6:25 pm for the purpose of contractual negotiations with the Non-Instructional unit and to discuss the employment history of particular individuals.

Motion: **1st: R. Reyburn** **2nd: J. LeBlanc**
Vote: **Yes: 6 No: 0** **Abstain: 0** **Absent: C. Dwyer**

- B. Reconvene into Open Session at 9:00 pm.

Motion: **1st: R. Reyburn** **2nd: J. LeBlanc**
Vote: **Yes: 6 No: 0** **Abstain: 0** **Absent: C. Dwyer**

XIV. Adjournment

- A. Adjourn the Meeting at 9:00 pm.

Motion: **1st: R. Reyburn** **2nd: J. Gates**
Vote: **Yes: 6 No: 0** **Abstain:** **Absent: C. Dwyer**

Respectfully Submitted,
 Cindy Daley
 Acting Clerk of the Board