

**LaFayette Central School District**  
**Board of Education - Regular Meeting**  
**Location: The LaFayette Big Picture School Commons**  
**3122 US Route 11 North**  
**LaFayette, New York 13084**  
**March 26, 2020**

I. Opening

- A. Call to Order The regular Board of Education meeting for the LaFayette Central School District was called to order at 5:32 pm by Stephanie Dow. In attendance were Trustees J. Gates, J. LeBlanc, M. Walker, R. Reyburn, C. Dwyer, and M. Whitney, Superintendent Jeremy Belfield, School Business Manager Cindy Daley, District Clerk Paula Hibbert. The following individuals participated through video conferencing:
- B. Pledge of Allegiance was led by Stephanie Dow at 5:32 PM.
- C. Opening Remarks - Stephanie Dow thanked everyone for stepping up in this challenging time.

II. Approval of Minutes

- A. Regular Minutes - March 12, 2020

**Motion:Carried      1st: J. LaBlanc      2nd: J. Gates**  
**Vote: Yes: 7   No: 0   Abstain:0   Absent: 0**

III. District Presentations

- A. 2020-2021 Proposed Budget Presentation - School Business Manager Cindy Daley presented the proposed 2020-2021 school district budget. The budget looks to maintain all student programs while remaining compliant with the property tax cap. A copy of the budget presentation will be posted on the school district website. Following board adoption, the budget newsletter will be finalized and mailed to all residents. The budget hearing will be held on Tuesday May 7, 2020 at 5:30 PM in Big Picture Commons.

IV. Communications

- A. Board Member Updates

V. Superintendent's Report

- A. Superintendent Belfield updated the Board on the district's response to the Coronavirus (COVID-19) outbreak in our community. The district encouraged staff and students to make sure that they were washing hands and practicing proper coughing/sneezing etiquette. The district also increased cleaning staff hours prior to the mandated school closure. On Monday March 16th, Onondaga County Executive Ryan McMahon announced a required closure of all schools in Onondaga County effective 4:00 PM through April 13, 2020. Governor Andrew Cuomo also issued an executive order closing all schools in New York State through March 31st. LaFayette teachers quickly rose to the challenge to provide online and printed materials to provide continued learning opportunities for students during this closure. The district has been providing updates and highlights to families on all of the great learning that is happening at home. Our food service staff have been preparing meals for students (from 50-120 students each day). The meals are available for pick up at the Onondaga Nation School and LaFayette High School. Our transportation employees have also provided a delivery service for students to make sure that no child goes hungry in our school community during this closure. Our custodians and maintenance staff also took advantage of the time without students to perform a thorough cleaning of our

buildings and performing routine maintenance tasks. Superintendent Belfield expressed his thanks to the board for their leadership and support during this challenging experience. Superintendent Belfield also thanked the students, parents, and staff for the team effort to continue learning experiences. Superintendent Belfield expressed his thanks to our school administrators: Jason Ryan, John Gizzi, Susan Osborn, Jennifer Blossey, Karen Ocuqe, Simone Gonyea, and Trisha Fogarty and our non-instructional supervisors: Ron Cooper, Rob Kennedy, Pat Sandusky for their leadership during this time. Also, Superintendent Belfield also thanked Sean Zehner, Technology Coordinator, for providing daily support to teachers with digital learning tools. Superintendent Belfield thanked School Business Manager Cindy Daley for maintaining district financial operations and working daily with our business office team (Kim Reppi, Emily Hayes, and Nancy Legra-Garcia) to make sure that our staff have everything they need to support students. Finally, Superintendent Belfield thanked Paula Hibbert, Superintendent's Secretary, for doing a great job with answering phones and responding to emails from families during this crisis.

- B. Superintendent Belfield shared that the district is taking advantage of this time to complete various school construction work. Jim Kesler, Clerk of the Works, provided the following updates regarding construction projects: The lights in the High School auxiliary gymnasium were improved to new LED lights. These lights match the main gym lighting. Lighting in the High School restrooms and stairway lighting were replaced with new LED lights. The High School Kitchen servery wall was painted. The water heater for the Grimshaw kitchen, which was leaking, was replaced with a new unit. Mr. Kesler also hosted walkthroughs for contractors interested in bidding on the Onondaga Nation School roof project. Mr. Kesler shared that there was a strong interest from four contractors. Mr. Kesler also met with representatives from the Office of General Services and walked the building to review scope of the security project and building layout. Mr. Kesler is also seeking quotes for the Onondaga Nation school gutters and slate roof maintenance and he will attempt to schedule this work to coincide with the roof project. The High School Auditorium lights were not functioning properly. The lights were reprogrammed and are now working properly. Mr. Kesler also worked with the Phone vendor to make adjustments to the system allowing the building main phone number to forward to principal's cell phones. Also, Mr. Kesler worked with Auctions International to sell the old Grimshaw freezer and cooler. The purchase order was generated for upgrading and replacing the Grimshaw multipurpose scoreboard. Finally, Mr. Kesler is obtaining quotes for replacing the Grimshaw water tank pump system. Superintendent Belfield thanked Mr. Kesler for all of his efforts.

## VI. Consent Agenda

### A. Approval of Board Action Items

1. CSE, CPSE, and 504 Recommendations
2. Treasurer's Reports - February 2020
3. Budget Transfers- February 2020
4. Architect Agreement 2020-2021 Capital Outlay Project
5. Scope of Proposed Capital Outlay Project- HS First Floor Carpet Removal
6. West Genesee CSD Contract for Health and Welfare Services
7. Board Resolution Approving Pay for Hourly Workers
8. Board Resolution Regarding COVID 19 School Closure
9. Approval of MOUs with Non-Instructional, Clerical, and LaFayette Teachers' Association regarding COVID 19 School Closure
10. Approval of Internship Agreement with Syracuse University for Dawn Pulverenti

- 11. Donation - Trombones for Grimshaw Band Program
- 12. Approval of Grad Hours
- 13. Resolution - Budget Adoption, Bus and Reserve Propositions

**Motion: Carried 1st: S. Reyburn 2nd: C. Dwyer**

**Vote: Yes: 7 No:0 Abstain: 0 Absent: 0**

VII. Financials - FYI

- A. Warrants and Claims - February 2020
- B. Financials - February 2020
- C. Cash Flow - February 2020

Cindy Daley reported on current cash flow. With the state of the economy right now, we decided not to renew our \$1 million CD, but rather, elected to keep the funds in our main account for easy access. Some of the state aid budgeted in the March cash flow statement won't be received until April at this point. However, overall, we should be fine, just being cautious.

VIII. Calendar

- A. All schools are closed to students until at least March 31st per Governor Andrew Cuomo
- B. Board of Education Meeting - Monday April 20, 2020 5:30 PM in Big Picture Commons

IX. Public Comments

- A. Public Communications to the Board

X. Proposed Executive Session

- A. Enter into the Executive Session for the purpose of reviewing personnel matters at 6:12pm.

**Motion: Carried 1st: M. Whitney 2nd: J. LaBlanc**

**Vote: Yes: 7 No: 0 Abstain: 0 Absent: 0**

- B. Reconvene into Open Session at 6:12 pm.

**Motion: Carried 1st: M. Whitney 2nd: J. LaBlanc**

**Vote: Yes: 7 No: 0 Abstain: 0 Absent: 0**

XI. Adjournment

- A. Adjourn the Meeting at 7:18 pm.

**Motion: Carried 1st: S. Reyburn 2nd: J. Gates**

**Vote: Yes: 7 No: 0 Abstain: 0 Absent: 0**

Respectfully Submitted,  
Paula Hibbert