

**LaFayette Central School District**  
**Board of Education - Regular Meeting**  
**Location: The LaFayette Jr./Sr. High School Library**  
**3122 US Route 11 North**  
**LaFayette, New York 13084**  
**August 23, 2018**

- I. Opening
- A. Call to Order The regular Board of Education meeting for the LaFayette Central School District was called to order at 5:29 pm by President Stephanie Dow. In attendance were Trustees J. Gates, J. LeBlanc, R. Reyburn, C. Dwyer, and M. Whitney, Superintendent Jeremy Belfield, Assistant Superintendent for Business Tiffany Turner, District Clerk Vanessa Tryon, Ally Erickson, Susan Osborn, Jason Ryan, Percy Shenandoah, Tom LaRose, Reporter and Camera Operator from CNYCentral, and Dave Prince.
- District Clerk Vanessa Tryon Administered Oath of Board Member Office to Trustee Ronald Shawn Reyburn.
- II. Approval of Minutes
- A. Regular Minutes - August 9, 2018
- Motion: Carried 1st:C. Dwyer 2nd:J. Gates**  
**Vote: Yes:5 No:0 Abstain:1 (R.S. Reyburn) Absent:1 (G. Oelkers)**
- III. District Presentations
- A. LaFayette CSD Emergency Response Plan - Public Hearing - Superintendent Belfield gave a presentation on the LaFayette Central School District Emergency Response Plan.
- B. Tenure Attainment Rubric - Superintendent Belfield gave a presentation on tenure attainment plan that we will be using to for use with instructional and administrative probationary staff.
- IV. Old Business
- A. Student Safety - Superintendent Belfield updated the board on the recently released School Safety Task Force report for schools in Onondaga County. The Onondaga County School Safety Task Force released a report last week focused on ways that local schools and law enforcement should work together to protect students. The task force identified four key areas: 1) student and teacher training 2) threat assessment 3) school grounds safety 4) connection to law enforcement. The report resonated with the safety efforts that LaFayette has undertaken here locally. Mr. Belfield welcomed Percy Shenandoah, new Guard at the Onondaga Nation School.
- B. Online Safety & Security - Superintendent Belfield shared that he met with Pam Mazzaferro, director of Central New York Regional Information Center, this week. CNYRIC has identified vendors on state contract that provide vulnerability testing. CNYRIC is working to add these services to a COSER which would allow districts to collect BOCES aid for tech security efforts. On September 4, 2018, Dean Powell from CNYRIC will present to our staff on the importance of password security. Dean has a 10-15 minute presentation on using passphrases and the reasons why using a more secure and unique passphrase will provide better digital security.
- V. Communications
- A. Trustee Dwyer shared that there was a discussion at the Town board meeting regarding the donation trailer currently located at Dollar General.
- VI. New Business
- VII. Superintendent's Report

- A. Mr. Belfield updated the board on opening day activities for the 2018-19 school year. Staff at the Onondaga Nation School will start on August 30th and participate in a team building activity at Orenda Springs. All staff will report to the high school on September 4th. Students will start at the Onondaga Nation School on September 5th while staff at the other schools participate in a second staff development day. Students at Grimshaw, Big Picture, and the Jr/Sr High will start on September 6th. We look forward to welcoming students and staff.
- B. Several staff members have been participating in training on eDoctrina over the past two weeks. Staff members are using eDoctrina for curriculum maps, identifying power standards, creating learning targets, and creating benchmark assessments. Our administrators had the chance to take a look at the amount of work that our teachers have completed with curriculum this summer during a recent ATM meeting. We are very impressed with all that our teachers have accomplished this summer. Thank you to our staff for their commitment to professional learning during the summer months.
- C. Our bus drivers attended their annual refresher training last week. Thank you to Ron Cooper, Kim Palmer, and our transportation staff for taking the time to come in and prepare for another great year of transporting our students.
- D. Our external auditors have been in the office this week reviewing district financials from the 2017-18 school year. Tiffany Turner and Emily Hayes have been working to supply requested information to our auditors. The district was able to end the year in a positive cash position and move additional funds into the repair reserve. Thank you to Assistant Superintendent Tiffany Turner, Treasurer Emily Hayes, Personnel Assistant Kim Reppi, District Clerk Vanessa Tryon, and Accounts Payable Clerk Nancy Legra-Garcia for all of their efforts this past week with the external audit.
- E. We met with our capital project team this week to review our capital project approved by the voters back in May 2017. NYSED has completed the architectural review and determined that there are additional items that were not included in the scope of work that need to be added to bring renovated areas up to code. These items include an air recovery unit and related controls and bathroom doors at the high school. Additionally, some items in the original design appear to be over budget based on estimates from our construction firm. We have worked with our construction team to identify items to be bid as alternates or remove from this capital project to bring the project back within budget. We also spent some time planning a new security themed capital project which will focus on improving communication and notification systems, enhancing lock-down capabilities, and improving security camera coverage throughout the district. We plan to have our architects and construction manager present at the September 27th board meeting on this new capital project.
- F. Congratulations to LaFayette alum Eric Liddy (LaFayette class of 2014 ) who was named men's graduate assistant lacrosse coach at North Greenville University in Tigerville, SC. We have a proud tradition of excellence here in LaFayette and we have several Lancer alum who have gone on to attain success in their sports careers. Congrats to Eric and to all of our Lancer alums who continue to make us proud.

## VIII. Consent Agenda

- A. Approval of Board Action Items

1. SAVE Plan
  2. Treasurer's Reports - June 2018
  3. CSE, CPSE, and 504 Recommendations
  4. Onondaga Community College Agreement
  5. Resolution to increase substitute teacher wages
  6. LaFayette Board of Education Policy Review - First Reading
  7. Tenure Attainment Plan
  8. Surplus Items
- B. Approval of Personnel Items
1. Substitute Appointment - 2018-2019
  2. Clerical Appointment - 2018-2019
  3. Non-Instructional Appointment - 2018-2019
  4. Resignation - 2018-2019
  5. Interscholastic Appointment - 2018-2019
  6. Leave of Absence Request - 2018-2019

**Motion:Carried      1st: R.S. Reyburn      2nd:C. Dwyer**  
**Vote: Yes:6 No:0 Abstain:0      Absent: 1 (G. Oelkers)**

- IX. Board Non-Action Items
- A. Strategic Plan Update - During our board retreat, I shared that the district is looking at a model for strategic planning using research from Robert Marzano, Phil Warrick and Julia Simms on High Reliability Schools. The research focuses on the following key areas: Safe and Collaborative Culture, Effective Teaching in Every Classroom, Guaranteed and Viable Curriculum, Standards-Based Reporting, and Competency-Based Education. During the month of September, we will be collecting some baseline data from staff, students, and parents on the first three indicators: Safe and Collaborative Culture, Effective Teaching in Every Classroom, and Guaranteed and Viable Curriculum. The survey results will help to highlight areas that we are doing well with and draw attention to some areas of need.
- X. Financial Reports - FYI - Assistant Superintendent Turner discussed cash flow and the external audit. The audit is coming to a close for the prior year. There may be some adjusting entries and we will see comments in the extraclassroom account that are similar to last school year. We will continue to have training for the extraclassroom treasurers each year to help with those comments. There was discussion regarding working with the student run credit union and training with them.
- A. Claims Auditor Report and Warrants - June 2018
  - B. Financials - June 2018
  - C. Cash Flow - June 2018
  - D. June 30, 2018 - Budget Transfers - FYI
- XI. Calendar
- A. 8-27 - Skanonh - Great Law of Peace Center - 12:30-3:00pm
  - B. 8-29 - Grimshaw School Supply drop off 4-5pm
  - C. 8-30 - Professional Development for ONS Staff
  - D. 9-3 - District Closed for Labor Day
  - E. 9-4 - Superintendent's Conference Day - All Staff
  - F. 9-5 - First day of school for ONS Students
  - G. 9-5 - Professional Development for BP/HS/GS Staff
  - H. 9-6 - First day of School for BP/HS/GS Staff/Students
  - I. 9-13 - Next BOE Meeting @ ONS @ 5:30pm

XII. Closing Remarks

A. Public Communications to the Board

1. David Prince, Recreation Director for LCC, was notified by Dollar General to remove the bottle drive trailer. There have been discussion with the Town to move the donation trailer to the town property; however, it was determined by the Town board that the bottle trailer should be located on school property since many of the organizations that benefit from the donations are associated with the schools. The bottle drive is very important to different groups within the Town. There was a conversation to consider using one month's donations to create a hut for the bottle drive so that the donation container is more aesthetically appealing. The Town may not be able to have the bottle drive on their grounds, so they would like to ask the Board permission to put the bottle drive on district property. The District will contact Lisa Kurtz for more information. The board and superintendent also discussed ways that students could assist with the donations as part of a community service learning experience.

XIII. Proposed Executive Session

- A. Enter into Executive Session for the purpose of discussion of medical records of a particular individual and personnel at 6:30 pm.

**Motion:Carried      1st: R.S. Reyburn      2nd: J. LeBlanc**  
**Vote: Yes:6 No:0 Abstain:0 Absent:1 (G. Oelkers)**

- B. Reconvene into Open Session at 8:16 pm.

**Motion:              1st:C.Dwyer      2nd:J.Gates**  
**Vote: Yes:6 No:0 Abstain:0 Absent:1 (G. Oelkers)**

XIV. Adjournment

- A. Adjourn the Meeting at 8:17 pm.

**Motion:              1st: S.Dow      2nd: R.S.Reyburn**  
**Vote: Yes:6 No:0 Abstain:0 Absent:1 (G.Oelkers)**

Respectfully Submitted,  
Vanessa Tryon