

LaFayette Central School District
Board of Education - [Reorganizational Meeting](#)
Location: The District Office
5955 US Route20
LaFayette, New York 13084
July 5, 2023

I. Opening

A. Call to Order - the Board of Education meeting for the Lafayette Central School district was called to order at 5:30 p.m. by Ronald Shawn Reyburn. In attendance were Jody Gates, Amy Roe-Ryan, Anthony Moore, Michael LaCava, Larkin Podsiedlik, Superintendent Jeremy Belfield, and School Business Official and Deputy Clerk Laurie Holtsbery. Trustee Stanton was not present.

1. Guests in attendance - James McKenna, Joyce Lewis, Kristin Angello, Chris Gray, Jessica Nguyen
2. Virtual Gusts - No virtual guests.

B. The Pledge of Allegiance was led by Ronald Shawn Reyburn of the Board at 5:30 p.m.

The School District Clerk conducted the oaths of the newly elected board members and the oath of the Superintendent of Schools. Board of Education Officers were elected and their oaths were completed.

II. Administration of Oath to Elected Board Members and Superintendent

A. Administration of Oath of Elected Board Members

1. Jody Gates
2. Michael LaCava
3. Larkin Podsiedlik

B. Administration of Oath of Superintendent

1. Superintendent Jeremy Belfield

III. Election of Officers

A. President

Nomination for Ronald Reyburn and no other nominations

Motion: Carried **1st:** Trustee LaCava **2nd:** Trustee Roe-Ryan

Vote: Yes: 6 **No:** 0 **Abstain:** 0 **Absent:** Sarah Stanton

B. Vice-President

Nomination for Jody Gates and no other nominations

Motion: Carried **1st:** Trustee LaCava **2nd:** Trustee Moore

Vote: Yes: 6 **No:** 0 **Abstain:** 0 **Absent:** Sarah Stanton

IV. Appointment of Officers

A. Clerk of the Board - Paula Hibbert

B. Deputy Clerk of the Board - Laurie Holtsbery, School Business Official

C. District Treasurer - Wendy Horner

D. Deputy District Treasurer - Paula Hibbert

E. Tax Collector - Wendy Horner, Kimberly Reppi, and JP Morgan Chase Bank

F. Claims Auditor - Linda Bacon

G. Independent Auditor - Mengel, Metzger, Barr & Co. LLP

Motion: Carried **1st:** Trustee Podsiedlik **2nd:** Trustee LaCava

Vote: YES: 6 **No:** 0 **Abstain:** 0 **Absent:** Trustee Stanton

V. Other Appointments - Consent Action
Recommendation for Other Appointments for the 2023-2024 School Year

A. Schools Attorney

1. General Counsel - Ferrara Fiorenza PC
2. Bond Counsel - TRESPASZ & MARQUARDT, LLP

B. Insurance Agent of Record:

1. Student Accident - Haylor, Freyer and Coon, Inc.
2. Property & Liability - Haylor, Freyer and Coon, Inc.

Motion: Carried **1st:** Trustee Gates **2nd:** Trustee LaCava
Vote: **YES:** 6 **No:** 0 **Abstain:** 0 **Absent:** Trustee Stanton

C. School Physician - Dr. Dignant Nanavati

Motion: Carried **1st:** Trustee Podsiedlik **2nd:** Trustee Roe-Ryan
Vote: **YES:** 6 **No:** 0 **Abstain:** 0 **Absent:** Trustee Stanton

D. Attendance Officers

1. C. Grant Grimshaw School - Nicole Petrachuk, Building Principal
2. LaFayette Jr./Sr. High School - Jason Ryan, Building Principal
3. Onondaga Nation School - Simone Gonyea, Building Principal
4. Big Picture School - Susan Hart, Building Principal

Motion: Carried **1st:** Trustee LaCava **2nd:** Trustee Gates
Vote: **YES:** 6 **No:** 0 **Abstain:** 0 **Absent:** Trustee Stanton

E. Purchasing Agent - Laurie Holtsbery, School Business Official

F. Deputy Purchasing Agent - Jeremy Belfield, Superintendent

G. Audit Committee - Board of Education

H. Payroll Certification - Jeremy Belfield, Superintendent of Schools

Motion: Carried **1st:** Trustee Trustee LaCava **2nd:** Trustee Roe-Ryan
Vote: **YES:** 6 **No:** 0 **Abstain:** 0 **Absent:** Trustee Stanton

I. Records Officers:

1. Records Access Officer - Jeremy Belfield, Superintendent
2. Records Management Officer - Laurie Holtsbery, School Business Official

Motion: Carried **1st:** Trustee Podsiedlik **2nd:** Trustee LaCava
Vote: **YES:** 6 **No:** 0 **Abstain:** 0 **Absent:** Trustee Stanton

J. Principal Evaluators

1. Jeremy Belfield, Superintendent of Schools

K. Lead Evaluators

1. Nicole Petranchuk, Building Principal
2. Jason Ryan, Building Principal
3. Susan Hart, Building Principal
4. Simone Gonea, Building Principal
5. James McKenna, Athletic Director/Assistant Principal - Jr. Sr. High School
6. Jeremy Belfield, Superintendent of Schools

Initially the vote excluded items 5 and 6. This was revised to include the excluded items.

Motion: Carried **1st:** Trustee LaCava **2nd:** Trustee Gates
Vote: **YES:** 6 **No:** 0 **Abstain:** 0 **Absent:** Trustee Stanton

L. Extra Classroom Activity Accounts:

1. LaFayette Jr./Sr. High School
 - a) Building Principal - Comptroller
 - b) Brandy Tremblay - Treasurer
2. Onondaga Nation School
 - a) Building Principal - Comptroller
 - b) Building Principal - Treasurer
3. C. Grant Grimshaw School
 - a) Building Principal - Comptroller
 - b) Building Principal - Treasurer
4. Big Picture School
 - c) Building Principal - Comptroller
 - d) Brandy Tremblay - Treasurer

Motion: Carried **1st:** Trustee LaCava **2nd:** Trustee Roe-Ryan
Vote: **YES:** 6 **No:** 0 **Abstain:** 0 **Absent:** Trustee Stanton

M. Official Bank Depository - M&T Bank and Trust - LaFayette Branch, and J P Morgan Chase, NYLAF, NYCLASS, Metropolitan Commercial Bank

Motion: Carried **1st:** Trustee LaCava **2nd:** Trustee Gates
Vote: **YES:** 6 **No:** 0 **Abstain:** 0 **Absent:** Trustee Stanton

N. School Newsletter Editor - Stephanie Benner, Dispatcher

O. Official Newspaper - Post Standard

P. Equal Employment Opportunity Officer - Jeremy Belfield, Superintendent

Q. DASA - Dignity for All Students Act

1. James McKenna, Director of Student Services and Athletics, District Wide
2. Jason Ryan, Building Principal - LaFayette Jr./Sr. High School
3. Susan Hart, Building Principal - Big Picture School
4. Nicole Petranchuk, Building Principal - C. Grant Grimshaw School
5. Simone Gonyea, Building Principal - Onondaga Nation School

R. Title IX Officer - Jeremy Belfield, Superintendent, Laurie Holtsbery, School Business Official, James McKenna, Director of Instruction and Student Services and Athletics

S. Section 504 Compliance Officer - James McKenna, Director of Student Services and Athletics

T. Asbestos Officer - Ron Cooper, Transportation Supervisor & Maintenance Crew Leader

U. Right to Know Officer - Laurie Holtsbery, School Business Official

V. Investment Officer - Laurie Holtsbery, School Business Official

Motion: Carried **1st:** Trustee LaCava **2nd:** Trustee Podseidlik
Vote: **YES:** 6 **No:** 0 **Abstain:** 0 **Absent:** Trustee Stanton

W. Approval of Budget Transfer under \$10,000 - Jeremy Belfield

X. Approval of Budget Transfers over \$10,000 - Board of Education

Motion: Carried **1st:** Trustee Gates **2nd:** Trustee LaCava
Vote: **YES:** 6 **No:** 0 **Abstain:** 0 **Absent:** Trustee Stanton

Y. CSE and CPSE Committee Members - 2023-2024

1. Chairperson - James McKenna
2. Substitute Chairperson - Kaitlin Maloff, Kelly Drapikowski and Elizabeth Gawinski
3. Special Education Teachers - Alison Bristol, Gregory Scott, Christine Baker, Elizabeth Sopchak, Teresa Miller, Kristen Reardon, Natalee Hotaling, Nicole Hutson, Andrea Amidon, Katie Coulon, Cathleen Clemens, Rosalie Whipple and Ryile Conover
4. School Psychologists - Kaitlin Maloff, Kelly Drapikowski, Elizabeth Gawinski, Crystal Adkins-Pakish (Intern)
5. Parent Representatives - Angela Stivers
6. All LaFayette Central School District Teaching Assistants

Motion: Carried **1st:** Trustee LaCava **2nd:** Trustee Roe-Ryan
Vote: **YES:** 6 **No:** 0 **Abstain:** 0 **Absent:** Trustee Stanton

Z. Approval of Impartial Hearing Officer

AA. Other CSE, CPSE, 504 Appointments for School Year 2023-2024

1. Related Service Providers - Speech - Lori Mucha, Janelle Zachery
2. Occupational Therapy - Rosalie Bartolomeo
3. Physical Therapy - OCM BOCES
4. School Counselors - Edward Merante, Kristeen Cool, William O'Leary, Rebecca Brown
5. Native American Student Liaison - Shawna Booth and Edward Shenandoah, Meagan Smith (MBK Coordinator)
6. School Social worker - Crystal Butler, Danielle Smith, Renee Pierce, and TBD
7. School Nurse - Ashley Brown, Mackenzie Cook, and Jennifer Gates
8. Teacher of Visually Impaired - OCM BOCES
9. Audiology - OCM BOCES

Motion: Carried **1st:** Trustee Roe-Ryan **2nd:** Trustee LaCava
Vote: **YES:** 6 **No:** 0 **Abstain:** 0 **Absent:** Trustee Stanton

BB. Organizational Chart - 2023-2024 - Policy# 4211

Motion: Carried **1st:** Trustee LaCava **2nd:** Trustee Gates
Vote: **YES:** 6 **No:** 0 **Abstain:** 0 **Absent:** Trustee Stanton

CC. Authorization for Mileage Reimbursement at IRS rate

DD. Application Approval Officer for Free and Reduced School Lunch Applications

1. Robert Kennedy, Food Service Manager

EE. Authorization for Petty Cash:

1. School Lunch Fund - \$100.00 - Robert Kennedy, Food Service Manager
2. District Office - \$100.00 - Kimberly Reppi, Payroll
3. Transportation Department - \$100.00 - Christine Finch, Asst. Trans. Supervisor
4. Maintenance Department - \$100.00 - Ronald Cooper, Trans. and Maint. Super.
5. C. Grant Grimshaw School - \$100.00 - Nicole Pertranchuk, Building Principal
6. LaFayette High School - \$100.00 - Jason Ryan, Building Principal
7. Onondaga Nation School - \$100.00 - Simone Gonyea, Building Principal
8. Big Picture School - \$100.00 - Susan Hart, Building Principal
9. Big Picture On The Dot Coffee Shop Change Drawer - \$50.00 - Susan Hart, Building Principal

FF. Bonded Personnel for School Year 2023-2024

1. Treasurer - \$1,000,000
2. School Tax Collector - \$1,000,000
3. Extra Classroom Activity Treasurer - \$1,000,000
4. Claims Auditor/Deputy Treasurer - \$1,000,000
5. Blanket Bond - \$100,000 per employee

GG. Other Annual Appointments

1. Director of Physical Education - Jason Ryan
2. Jr. Sr. High School Dean of Students and District wide Technology Coordinator - Sean Zehner

HH. Readopt Code of Ethics for Board Members

II. Data Privacy Officer - Sean Zehner

JJ. District Health and Safety Committee

KK. McKinney Vento Liaison - Laurie Holtsbery

Motion: Carried **1st:** Trustee LaCava **2nd:** Trustee Gates
Vote: **YES:** 6 **No:** 0 **Abstain:** 0 **Absent:** Trustee Stanton

VI. Other Items - Consent Action

A. Authorization of LaFayette Central School Board Member Attendance at State and National Conventions, including expenses, within budget for School Year 2023-2024

B. Authorization of LaFayette Central School Board of Education Membership in:

1. New York State School Boards Association
2. Rural Schools Program
3. CNY School Study Council/School Boards Institute
4. Syracuse University Study Council
5. Cortland Chamber of Commerce
6. National Center for Education Research and Technology
7. NYSCOSS Superintendent's Committee
8. AASA - The School Superintendents Association
9. Management Advocates for School Labor Affairs
10. New York State Personnel Administrators Association

C. OCM BOCES 2023-2024

1. BOCES Health Insurance Fund and Workers Compensation 2023-2024

D. 2023-2024 Substitute teacher Rate

E. Approval of Personnel

1. Annual Appointments

Motion: Carried **1st:** Trustee LaCava **2nd:** Trustee Moore
Vote: **YES:** 6 **No:** 0 **Abstain:** 0 **Absent:** Trustee Stanton

VII. Closing Remarks

C. Oral Communications - None

VIII. Adjournment

D. Adjourn the Meeting at 5:50 pm

Motion: Carried **1st:** Trustee Gates **2nd:** Trustee Podseidlik
Vote: **YES:** 6 **No:** 0 **Abstain:** 0 **Absent:** Trustee Stanton

Respectfully Submitted
Paula Hibbert