

LaFayette Central School District  
Board of Education - [Reorganizational Meeting](#)  
Location: LaFayette Jr/Sr High School - Auditorium  
3122 US Route 11 North  
LaFayette, New York 13084  
July 6, 2022

I. Opening

A. Call to Order - the regular Board of Education meeting for the Lafayette Central School district was called to order at 5:30 p.m. by the Clerk of the Board Paula Hibbert. In attendance were Janine LeBlanc, Carole Dwyer, Jody Gates, Amy Roe-Ryan, Sarah Stanton, Ronald Reyburn, Anthony Moore, Superintendent Jeremy Belfield, School Business Manager and Deputy Clerk Laurie Holtsbery.

1. Guests in attendance - Heather Moore, Aiden Keefe, Garrett Keefe, Raegyn Moore, Jim Kesler, Jessica Nguyen, Robert Pontbriand
2. Virtual Gusts - Piper Cameron, James McKenna, Karen Ocque

B. The Pledge of Allegiance was led by the Clerk of the Board at 5:30 p.m.

II. Administration of Oath to Elected Board Members and Superintendent

A. Administration of Oath of Elected Board Members

1. Amy Roe-Ryan
2. Anthony Moore

B. Administration of Oath of Superintendent

1. Superintendent Jeremy Belfield

III. Election of Officers

A. President

**Nomination for** Ronald Reyburn and no other nominations

**Motion:** Carried    **1st:** Trustee Roe-Ryan                    **2nd:** Trustee Dwyer  
**Vote: Yes: 7        No: 0                    Abstain: 0    Absent: 0**

B. Vice-President

**Nomination for** Carole Dwyer and no other nominations

**Motion: Carried 1st:** Trustee Roe-Ryan                    **2nd:** Trustee LeBlanc  
**Vote: Yes: 7        No: 0                    Abstain: 0    Absent: 0**

IV. Appointment of Officers

- A. Clerk of the Board - Paula Hibbert
- B. Deputy Clerk of the Board - Laurie Holtsbery, School Business Manager
- C. District Treasurer - Emily Hayes
- D. Deputy District Treasurer - Paula Hibbert
- E. Tax Collector - Kimberly Reppi, JP Morgan Chase Bank
- F. Claims Auditor - Linda Bacon
- G. Independent Auditor - Mengel, Metzger, Barr & Co. LLP

**Motion:** Carried    **1st:** Trustee LeBlanc                    **2nd:** Trustee Dwyer  
**Vote:    Yes: 7        No: 0                    Abstain: 0        Absent: 0**

V. Other Appointments - Consent Action  
Recommendation for Other Appointments for the 2022-2023 School Year

A. Schools Attorney

1. General Counsel - Ferrara Fiorenza PC
2. Bond Counsel - TRESPASZ & MARQUARDT, LLP

**Motion:** Carried      **1st:** Trustee Dwyer      **2nd:** Trustee Gates  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

B. Insurance Agent of Record:

1. Student Accident - Haylor, Freyer and Coon, Inc.
2. Property & Liability - Haylor, Freyer and Coon, Inc.

**Motion:** Carried      **1st:** Trustee LeBlanc      **2nd:** Trustee Roe-Ryan  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

C. School Physician - Dr. Dignant Nanavati

**Motion:** Carried      **1st:** Trustee Roe-Ryan      **2nd:** Trustee Dwyer  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

D. Attendance Officers

1. C. Grant Grimshaw School - Building Principal
2. LaFayette Jr./Sr. High School - Jason Ryan, Building Principal
3. Onondaga Nation School - Simone Gonyea, Building Principal
4. Big Picture School - Susan Osborn, Building Principal

**Motion:** Carried      **1st:** Trustee Gates      **2nd:** Trustee Stanton  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

E. Purchasing Agent - Laurie Holtsbery, School Business Manager

F. Deputy Purchasing Agent - Jeremy Belfield, Superintendent

**Motion:** Carried      **1st:** Trustee Dwyer      **2nd:** Trustee Gates  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

G. Audit Committee - Board of Education

**Motion:** Carried      **1st:** Trustee LeBlanc      **2nd:** Trustee Stanton  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

H. Payroll Certification - Jeremy Belfield, Superintendent of Schools

**Motion:** Carried      **1st:** Trustee Dwyer      **2nd:** Trustee Stanton  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

I. Records Officers:

1. Records Access Officer - Jeremy Belfield, Superintendent
2. Records Management Officer - Laurie Holtsbery, School Business Manager

**Motion:** Carried      **1st:** Trustee Stanton      **2nd:** Trustee Dwyer  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

J. Principal Evaluators

1. Jeremy Belfield

**Motion:** Carried      **1st:** Trustee Roe-Ryan      **2nd:** Trustee Dwyer  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

K. Lead Evaluators

1. Building Principal
2. Karen Ocque, Director of Instruction and Pupil Services
3. Jason Ryan, Building Principal
4. Susan Osborn, Building Principal
5. Simone Gonea, Building Principal
6. James McKenna, Athletic Director/Assistant Principal - Jr. Sr. High School
7. Jeremy Belfield, Superintendent of Schools

**Motion:** Carried      **1st:** Trustee Gates      **2nd:** Trustee Stanton  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

L. Extra Classroom Activity Accounts:

1. LaFayette Jr./Sr. High School
  - a) Building Principal - Comptroller
  - b) Typist II Guidance Secretary - Treasurer
2. Onondaga Nation School
  - a) Building Principal - Comptroller
  - b) Building Principal - Treasurer
3. C. Grant Grimshaw School
  - a) Building Principal - Comptroller
  - b) Building Principal - Treasurer
4. Big Picture School
  - c) Building Principal - Comptroller
  - d) Typist II Guidance Secretary - Treasurer

**Motion:** Carried      **1st:** Trustee LeBlanc      **2nd:** Trustee Stanton  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

M. Official Bank Depository - M&T Bank and Trust - LaFayette Branch, and J P Morgan Chase, NYLAF, NYCLASS

**Motion:** Carried      **1st:** Trustee Stanton      **2nd:** Trustee Dwyer  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

N. School Newsletter Editor - Stephanie Benner, Dispatcher

**Motion:** Carried      **1st:** Trustee Gates      **2nd:** Trustee Stanton  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

O. Official Newspaper - Post Standard

**Motion:** Carried      **1st:** Trustee Stanton      **2nd:** Trustee LeBlanc  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

P. Equal Employment Opportunity Officer - Jeremy Belfield, Superintendent

**Motion:** Carried      **1st:** Trustee Dwyer      **2nd:** Trustee Roe-Ryan  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

Q. DASA - Dignity for All Students Act

1. Jason Ryan, Building Principal - LaFayette Jr./Sr. High School
2. Susan Osborn, Building Principal - Big Picture School
3. Building Principal - C. Grant Grimshaw School
4. Simone Gonyea, Building Principal - Onondaga Nation School
5. Karen Ocque, Director of Instruction and Pupil Services - District Wide

**Motion:** Carried      **1st:** Trustee Dwyer      **2nd:** Trustee Roe-Ryan  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

R. Title IX Officer - Jeremy Belfield, Superintendent, Laurie Holtsbery, School Business Manager  
Karen Ocque, Director of Instruction and Pupil Services

**Motion:** Carried      **1st:** Trustee Gates      **2nd:** Trustee LeBlanc  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

S. Section 504 Compliance Officer - Karen Ocque, Director of Instruction and Pupil Services

**Motion:** Carried      **1st:** Trustee Dwyer      **2nd:** Trustee Stanton  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

T. Asbestos Officer - Ron Cooper, Transportation Supervisor & Maintenance Crew Leader

**Motion:** Carried      **1st:** Trustee Roe-Ryan      **2nd:** Trustee Dwyer  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

U. Right to Know Officer - Laurie Holtsbery, School Business Manager

V. Investment Officer - Laurie Holtsbery, School Business Manager

W. Approval of Budget Transfer under \$10,000 - Jeremy Belfield

X. Approval of Budget Transfers over \$10,000 - Board of Education

**Motion:** Carried      **1st:** Trustee Roe-Ryan      **2nd:** Trustee Stanton  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

Y. CSE and CPSE Committee Members - 2021-2022

1. Chairperson -Karen Ocque, Diane Pratt
2. Substitute Chairperson - Kaitlin Maloff, Kelly Drapikowski and Elizabeth Gawinski
3. Special Education Teachers - Alison Bristol, Gregory Scott, Christine Baker, Elizabeth Sopchak, Teresa Miller, Kristen Reardon, Nicole Hotaling, Nicole Hutson, Andrea Amidon, Katie Coulon, Cathleen Clemens, and Rosalie Whipple
4. School Psychologists - Kaitlin Maloff, Kelly Drapikowski, and Elizabeth Gawinski, Crystal Adkins-Pakish(Intern)
5. Parent Representatives - Christine Cromley and Angela Stivers
6. All LaFayette Central School District Teaching Assistants

**Motion:** Carried      **1st:** Trustee Gates      **2nd:** Trustee LeBlanc  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

Z. Approval of Impartial Hearing Officer

**Motion:** Carried      **1st:** Trustee Dwyer      **2nd:** Trustee Stanton  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

AA. Other CSE, CPSE, 504 Appointments for School Year 2021-2022

1. Related Service Providers - Speech - Lori Mucha, Janelle Zachery
2. Occupational Therapy - Rosalie Bartolomeo
3. Physical Therapy -OCM BOCES
4. School Counselors - Edward Merante, Kristeen Cool, William O'Leary, Rebecca Brown
5. Native American Student Liaison - Shawna Booth and Edward Shenandoah, Meagan Smith (MBK Coordinator)
6. School Social worker - Crystal Butler, Danielle Smith, and Renee Pierce
7. School Nurse - Ashley Brown, Mackenzie Cook, and Jennifer Gates
8. Teacher of Visually Impaired - OCM BOCES
9. Audiology - OCM BOCES

**Motion:** Carried      **1st:** Trustee Roe-Ryan      **2nd:** Trustee LeBlanc  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

BB. Organizational Chart - 2022-2023 - Policy# 4211

**Motion:** Carried      **1st:** Trustee Dwyer      **2nd:** Trustee Gates  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

CC. Authorization for Mileage Reimbursement at IRS rate

**Motion:** Carried      **1st:** Trustee Gates      **2nd:** Trustee Roe-Ryan  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

DD. Application Approval Officer for Free and Reduced School Lunch Applications

1. Robert Kennedy, Food Service Manager

**Motion:** Carried      **1st:** Trustee Gates      **2nd:** Trustee LeBlanc  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

EE. Authorization for Petty Cash:

1. District Office - \$100.00 - Kimberly Reppi, Payroll
2. Transportation Department - \$100.00 - Christine Finch Dispatcher
3. Maintenance Department - \$100.00 - Ronald Cooper, Maintenance Crew Leader
4. School Lunch Fund - \$100.00 - Robert Kennedy, Food Service Manager
5. Big Picture School - \$100.00 - Susan Osborn, Building Principal
6. C. Grant Grimshaw School - \$100.00 - Building Principal
7. LaFayette High School - \$100.00 - Jason Ryan, Building Principal
8. Big Picture On The Dot Coffee Shop Change Drawer - \$50.00 - Susan Osborn, Building Principal
9. Onondaga Nation School - \$100.00 - Simone Gonyea, Building Principal

**Motion:** Carried      **1st:** Trustee Dwyer      **2nd:** Trustee Roe-Ryan  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

FF. Bonded Personnel for School Year 2022-2023

1. Treasurer - \$1,000,000
2. Tax Collector - \$1,000,000
3. Extra Classroom Activity Treasurer - \$1,000,000
4. Claims Auditor/Deputy Treasurer - \$1,000,000
5. Blanket Bond - \$100,000 per employee

**Motion:** Carried      **1st:** Trustee Roe-Ryan      **2nd:** Trustee Gates  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

GG. Other Annual Appointments

1. Director of Physical Education - Jason Ryan

**Motion:** Carried      **1st:** Trustee Roe-Ryan      **2nd:** Trustee LeBlanc  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

HH. Readopt Code of Ethics for Board Members

**Motion:** Carried      **1st:** Trustee Gates      **2nd:** Trustee Stanton  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

II. Data Privacy Officer - Sean Zehner

**Motion:** Carried      **1st:** Trustee Roe-Ryan      **2nd:** Trustee LeBlanc  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

JJ. District Health and Safety Committee

**Motion:** Carried      **1st:** Trustee LeBlanc      **2nd:** Trustee Roe-Ryan  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

VI. Other Items - Consent Action

A. Authorization of LaFayette Central School Board Member Attendance at State and National Conventions, including expenses, within budget for School Year 2022-2023

**Motion:** Carried      **1st:** Trustee Dwyer      **2nd:** Trustee Gates  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

B. Authorization of LaFayette Central School Board of Education Membership in:

1. New York State School Boards Association
2. Rural Schools Program
3. CNY School Study Council/School Boards Institute
4. Syracuse University Study Council
5. Cortland Chamber of Commerce
6. National Center for Education Research and Technology
7. NYSCOSS Superintendent's Committee
8. AASA - The School Superintendents Association
9. Management Advocates for School Labor Affairs
10. New York State Personnel Administrators Association

**Motion:** Carried      **1st:** Trustee Stanton      **2nd:** Trustee LeBlanc  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

C. OCM BOCES 2022-2023

1. Resolutions
2. LCSD Authorized Signatures
3. Programs
4. District Designation of Cooperative Health Ins. Fund of CNY Rep. to the Board of Directors
5. OCM BOCES Comp. Consortium Rep. to the Board of Directors
6. Health and Workers Compensation Forms 2022-2023

**Motion:** Carried      **1st:** Trustee Dwyer      **2nd:** Trustee Roe-Ryan  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

D. 2022-2023 Substitute teacher Rate

E. Approval of Personnel

1. Annual Appointments

**Motion:** Carried      **1st:** Trustee Dwyer      **2nd:** Trustee Gates  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

VII. Closing Remarks

- C. Oral Communications - None

VIII. Adjournment

- D. Adjourn the Meeting at 5:50 pm

**Motion:** Carried      **1st:** Trustee LeBlanc      **2nd:** Trustee Stanton  
**Vote:**    **Yes:** 7      **No:** 0      **Abstain:** 0      **Absent:** 0

Respectfully Submitted  
Paula Hibbert