

2018-19 CALENDAR Four Schools, Three Buildings, Two Nations, One Goal:

EXCELLENCE!

Mission:

At LaFayette, we put students first. Our mission is to educate, honor, and develop students to have self-respect, a commitment to the community, and a passion for excellence.

Vision:

Inspire, empower, and prepare all students to achieve excellence.

Core Beliefs

- We believe in a safe and secure learning environment.
- We believe in a supportive and rigorous learning environment.
- ♦ We are an institution of learning for all.
- ◆ All students are known and are treated with dignity, respect, and compassion.
- ♦ We embrace creativity and innovation.

2018/19 Board of Education



Stephanie Dow sdow@lafayetteschools.org Term: 2016-2019



Ronald Shawn Reyburn rreyburn@lafayetteschools.org Term: 2018-2021



Jody Gates jgates@lafayetteschools.org Term: 2017-2020



Mark Whitney mwhitney@lafayetteschools.org Term: 2018-2021



Janine LeBlanc jleblanc@lafayetteschools.org Term: 2017-2020



Carole Dwyer cdwyer@lafayetteschools.org Term: 2018-2020



Gary Oelkers goelkers@lafayetteschools.org Term: 2016-2019

Board of Education Meetings

The Board of Education (B.O.E.) meetings are held on the second and fourth Thursday of each month, at the The Big Picture School Commons Area, unless otherwise noted. The meetings begin promptly at 5:30 p.m. with the adoption of the agenda and approval of meeting minutes. Time is set aside for the public to address the Board. An agenda is posted on the Monday prior to the Board of Education meeting at the District Office, each School Building, the Post Office, and on the District Website. The agenda and materials are posted on the District Website 72 hours before the meeting is to be held. All meetings are open to the public.

Tax Code

When filing your State Income Tax form, please be certain to fill in the LaFayette Central School District Tax Code number (325) in the appropriate space provided. School Aid will be affected if the school district or code number is incorrect or is missing. You must enter the name and code number of the public school district located in the county where you were a resident on December 31, 2018.

This information applies even if you were:

- ♦ Absent temporarily.
- → If the school your child attended was not in your school district.
- ♦ If you had no children attending school.

Where To Go

MAIN OFFICE:

Visitor's Pass, Locker Problems, Lost and Found P.A. Announcements
Student Activities, Bus/Transportation,
Suspension Assignments

GUIDANCE OFFICE:

Academic, Career, Behavior & Personal Guidance College Information Transfers Student Records/Grades, Working Papers Transcripts

HEALTH OFFICE:

Sick in School, Accident Report, Late Arrival Early Dismissal Return from Absence

Do You Have A Concern?

If you wish to see school personnel, please make an appointment before going to school.

Concerns should be discussed first with:

Teacher, Coach, or other school employee; If unresolved, discuss with Building Principal; If unresolved, discuss with Superintendent; If unresolved, discuss with Board of Education.

Visitors To The Schools

We welcome families and community members to visit our buildings. Our expectation is that all visitors be mindful of our schools as places of learning and that the policies and procedures for each building be respected. Administrators are responsible for all visitors and the following rules apply:

- ♦ A visitor is anyone who is not a student or regular staff member.
- ♦ Visitors must report to the Main Office upon arrival, register and display name tags when requested. These identification tags must be worn for the duration of the visit.
- ◆ Classroom visitations require advance notification to minimize class disruption. Teachers will be unable to engage in individual discussion during class time.
- Unauthorized visitors will be reported to the administration and will be asked to leave. Law enforcement may be notified, if necessary.

All visitors must abide by the rules for public conduct contained in the Code of Conduct.

Visits By Parents/Guardians

If you would like to visit a classroom, we ask that you contact the teacher at least 24 hours in advance and please sign in at the Main Office upon arrival. We encourage parents/guardians to attend Open House and all extra-curricular events in which their son/daughter participates. We also encourage parents/guardians to become active in the Parents' Group. Please check the School District events calendar for meeting dates and times.

LaFayette Jr./Sr. High School

3122 US Route 11 North LaFayette, New York 13084 **C. Grant Grimshaw Elementary**

5957 US Route 20 LaFayette, New York 13084 The Big Picture School 3122 US Route 11 North LaFayette, New York 13084 **Onondaga Nation School**

3285 State Route 11A Nedrow, New York 13120



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1
				ONS Superintendent's Conference Day		
				comercine buy		

2	3 LABOR DAY NO SCHOOL	4 Superintendent Conference Day	Staff Development Day (GS/BP/HS) First Day of School (ONS)	6 First Day of School (GS/BP/HS)	Z SAT Deadline	8 ACT Test
9	10 GAPS 6:30 p.m.	11	12	13 BOE Meeting	14	15
16	17	18 ONS Welcome Back Dinner ONS Open House 6:30 p.m.	19 GS Curriculum Night/Band Info Night, 6 p.m.	20 JSHS Open House, 6 p.m.	21 ACT Deadline	22
30	24	25	26 HS Financial Aid Night, 6 p.m.	27 BOE Meeting	28	2:D 9:● 16: € 24:○

JR/SR HIGH PH: 315-677-3131 ONONDAGA NATION PH: 315-469-6991 BIG PICTURE PH: 315-504-1000 DISTRICT OFFICE PH: 315-677-9728

BUILDINGS & GROUNDS PH: 315-677-9700



SUNDAY MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY SATURDAY

1 GAPS 6:30 p.m.

2 3 4 Jr./Sr. High Picture Day Early Release Drill Superintendent Conference Day

6 SAT Test

7	NO SCHOOL Columbus Day (HS, BP, GS)	9	10	11 BOE Meeting	12	HS Homecoming Dance, 7 p.m.
14	15 GS Picture Day	16 GS Picture Day	17	18	19 Jr High Dance, 7 p.m.	20
21	22	23 ONS Picture Day	24	25 BOE Meeting	26	27 ACT Test
28	29	30	31 GS Halloween Parade 1:15 p.m.	1	2	2: D 8: ● 16: ¶ 24: ○ 31: D

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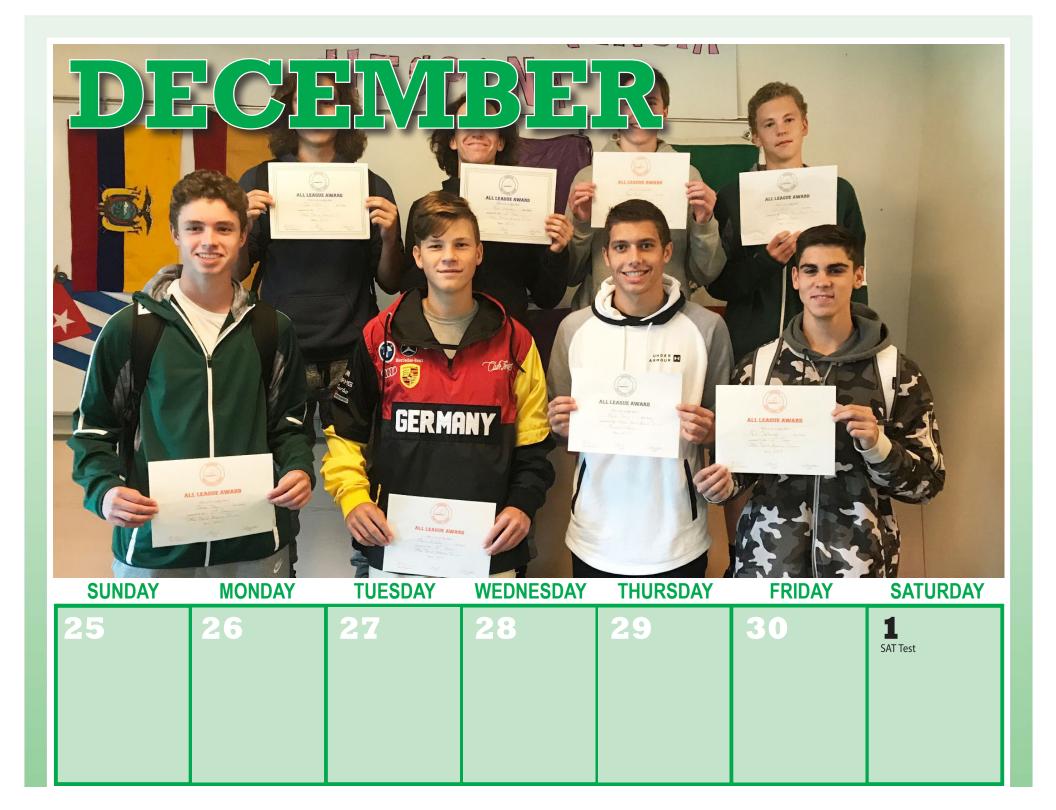
BUILDINGS & GROUNDS PH: 315-677-9700



4	5 GAPS 6:30 p.m.	6	7	8 BOE Meeting	9	10
11	12 NO SCHOOL Veteran's Day	13	14	15 HALF DAY GS/ONS Jr./Sr. High Picture Retake Day	16 HALF DAY GS/ONS	17
18	19	20 GS Picture Make-up Day ONS Harvest Dinner	NO SCHOOL HOLIDAY RECESS (GS/BP/HS) HALF DAY for Staff/ Students (ONS)	22 NO SCHOOL HOLIDAY RECESS	23 NO SCHOOL HOLIDAY RECESS	24
25	26	27	28	29	30	7:● 15: ﴿ 23:○ 29: 〕

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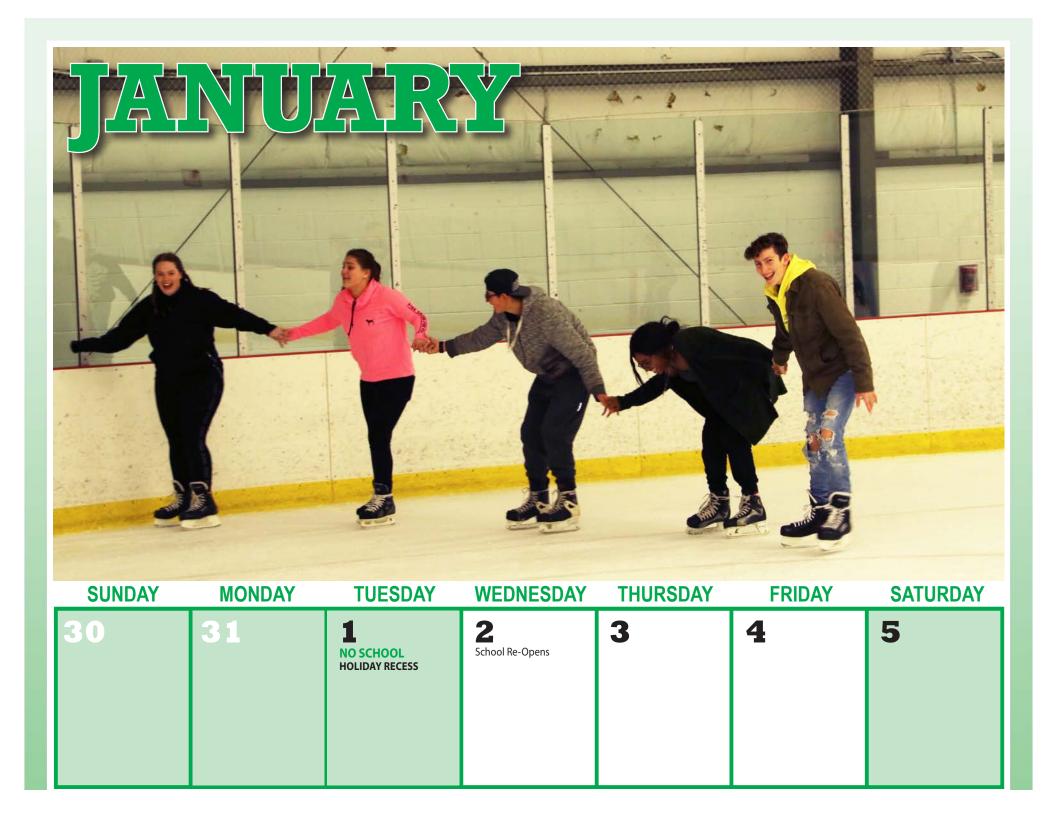
BUILDINGS & GROUNDS PH: 315-677-9700



2	3 GAPS 6:30 p.m.	4 ONS Picture Make-up Day	5 GS Winter Concert 7 p.m.	6	HALF DAY (GS/BP/HS) Professional Development Day	8 ACT Test
9	10	11	12	13 Jr. High Winter Concert 7 p.m. BOE Meeting	14	15
16	17 Jr. High Winter Concert 7 p.m. (Make-up Day)	18	19	20	21 ONS New Yea Celebration HS Day of Giving	22
30	24 NO SCHOOL HOLIDAY RECESS 31 NO SCHOOL HOLIDAY RECESS	25 NO SCHOOL HOLIDAY RECESS	26 NO SCHOOL HOLIDAY RECESS	27 NO SCHOOL HOLIDAY RECESS	28 NO SCHOOL HOLIDAY RECESS	29 7:● 15: (22:○ 29:)

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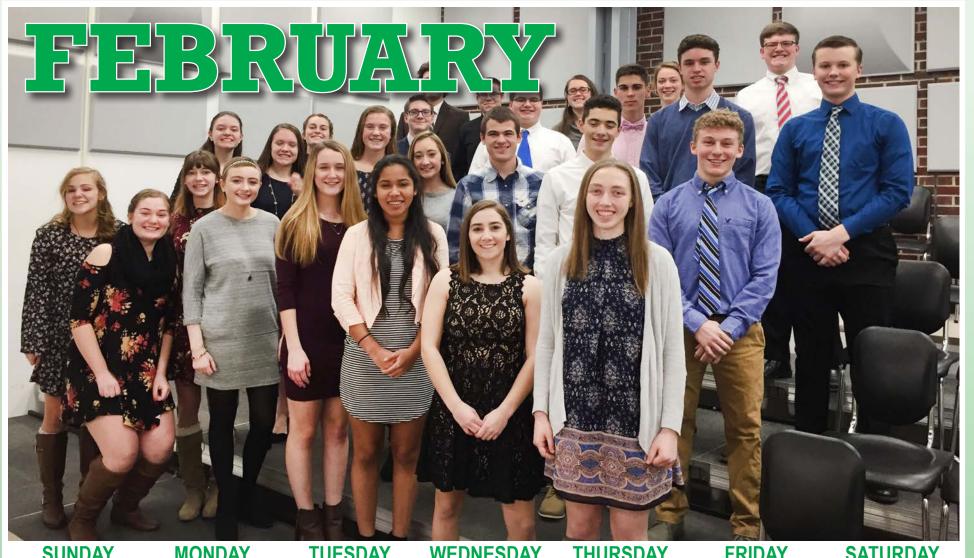
BUILDINGS & GROUNDS PH: 315-677-9700



6	7	8	9	10 BOE Meeting	11 GS Play	12
13	14	15	16	17	18	19
20	21 NO SCHOOL Martin Luther King, Jr. Day	22 Regents Exams	23 Regents Exams	24 BOE Meeting Regents Exams	25 HALF DAY Rating Day Regents Exams	26
27	28	29	30	31	1	2 5:● 14: ● 21:○ 27: 〕

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BUILDINGS & GROUNDS PH: 315-677-9700



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NO SCHOOL WINTER RECESS 1 24 4:0 12:0	10	11	12	13	14	15	16
School Reopens 4: 12:	17	NO SCHOOL	NO SCHOOL	NO SCHOOL	NO SCHOOL	NO SCHOOL	23
Dr. Seuss Week at Grimshaw 26:▶	24		26		28	1	4:● 12: 〔 19:○

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3	4 GAPS 6:30 p.m.	5	6	T GS Open House 6 p.m.	HALF DAY (GS/BP/HS) Staff Develop.m.ent Day ACT Deadline Jr/Sr High Musical Production	SAT Test Jr/Sr High Musical Production
10	11	12	13	14 BOE Meeting	15	16
17	18 NO SCHOOL Superintendent Conference Day	19	20	21	22 Rockfest 6-10 p.m.	23
24 31	25	26	27	28	29	30 6:● 14: 〔 20:○ 28: 〕

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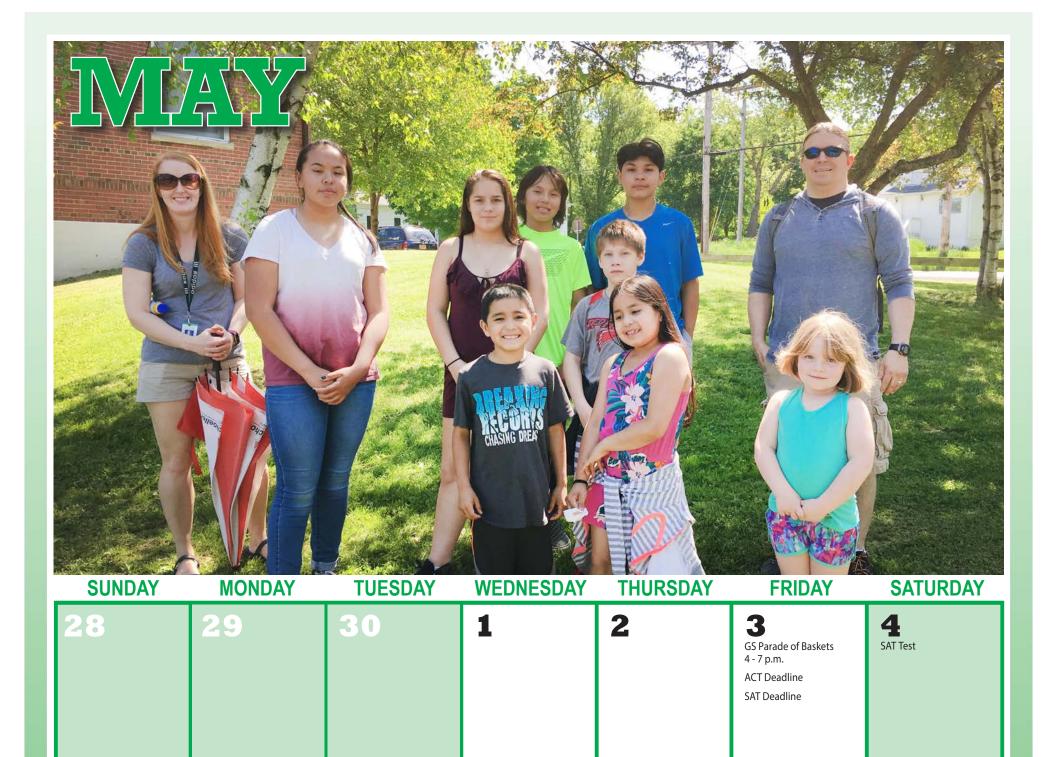


SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	¶ GAPS 6:30 p.m.	2	3 National Junior High Honor Society Induction	4	5 SAT Deadline	6

7	8	9	10	11 BOE Meeting	12	13 ACT Test
14	15 NO SCHOOL SPRING RECESS	16 NO SCHOOL SPRING RECESS	NO SCHOOL SPRING RECESS	18 NO SCHOOL SPRING RECESS	19 NO SCHOOL SPRING RECESS	20
		Apr	il 15, 16, 17, 18, and 19 and Ma	y 24		
21	22 School Re-Opens BOE Meeting	23	24	25	26 ONS Spring Dinner	27
28	29	30	1	2	3	5:● 12: ● 19:○ 26: ●

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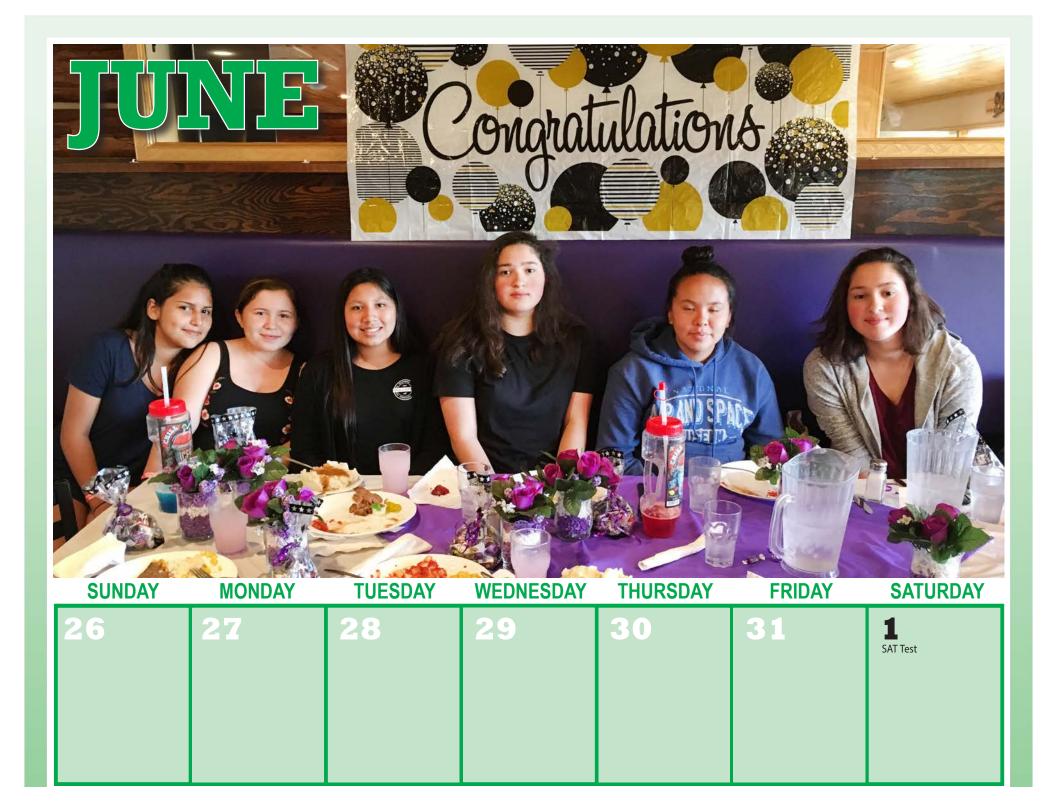
BUILDINGS & GROUNDS PH: 315-677-9700



5	6 GAPS 6:30 p.m.	7	8	9 HS Oratorical Contest	10 BOE Meeting	11
12	13 AP Biology Exam 9 a.m.	14 Jr High Spring Concert 7 p.m.	15	16 Sr High Spring Concert 7 p.m.	17 GS Grandparents Day	18
19	20	21 BUDGET VOTE & BOE Meeting GS Spring Concert 7 p.m.	22	23 ONS Spring Dinner	24 NO SCHOOL (GS/BP/HS) HALF DAY for Staff/ Students (ONS)	25
26	27 NO SCHOOL MEMORIAL DAY	28	29 Pre-K and Kindergarten Screen	30 BOE Meeting	31	4:● 11: 18:○ 26: 〕

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2	4th Grade Science Written Test GAPS Meeting at 6:30 p.m. Room 114	4.	5 re-K and Kindergarten Registr	6	7	8 ACT Test
9	10	11 GS Kindergarten Olympics	12	13 BOE Meeting GS Rain Date Kindergarten Olympics	14	15
16	17	GS Olympics Grades 1-3 8:30 to 10:30 a.m. GS Olympics Grades 4-6 12 to 2 p.m. GS School-wide Picnic Day	19	20 GS Olympics/Picnic Rain Date	21	22
30	24 HALF DAY for Students (GS, BP, HS) GS Kindergarten Grad 9:00am GS 6th Grade Moving Up 6:00p.m.	25 HALF DAY for Students (GS, BP, HS) Last Day for Students (GS, BP, HS)	26 HALF DAY/ Staff Dev. Last Day of School for Staff Last Day for Students (ONS) Graduation (BP)	27 HALF DAY/ Staff Dev. (ONS) BOE Meeting	28 Graduation 7 p.m.	3:● 10:◀ 17:○ 25:▶

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
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JR/SR HIGH PH: 315-677-3131 ONONDAGA NATION PH: 315-469-6991 BIG PICTURE PH: 315-504-1000 DISTRICT OFFICE PH: 315-677-9728

BUILDINGS & GROUNDS PH: 315-677-7725

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				Academic factor	2	3
4	5	6 THIS IS	THIS IS	8 THIS PUBLIC HEALTH	9	10
11	12	13	14 HEALTH	15	16	17
18	19	20 THIS IS PUBLIC HEALTH	21	22 PUBLIC HEALTH	23	24
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BUILDINGS & GROUNDS PH: 315-677-7725

LaFayette Central School

C. Grant Grimshaw School • Big Picture School • LaFayette Jr/Sr High School

	September 2018										
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February 2019										
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October 2018

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	February 2019										
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March 2019

LaFayette Central School

Onondaga Nation School

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-			Novembe	er			
4-	4.0		12	Veteran's Day	-No School		
15	16		15	1/2 Day Stude	nts-Parent		
				Conference	(GS/ONS only)		
22	23		16	1/2 Day Stude	nts-Parent		
					(GS/ONS only)		
			20	Harvest Dinner			
			21		ool for staff-studer		
				(ONS only)			
			22-23	Thanksgiving R	lecess		
			Decembe	_			
			24-31	Holiday Recess			
F	S		January				
			1	New Years Rec			
1	2		2	School Re-Ope			
-			21	M. L. King Jr. D			
8	9		25		nts—Records Day		
٥	9		February				
			March				
15	16		18	Superintenden	t's Conference Day		
			April 15-19				
22	23			Spring Recess			
			May 24				
29	30		24	(ONS only)	ool for staff-studer		
			27	Memorial Day	No Coboot		
				Wellional Day	-NO SCHOOL		
			<u>June</u>				
				Last Day for Students—Half day			
		,	27 Last	Day for Staff			

August

Superintendent's Conference Day

Superintendent's Conference Day First Day for Students

	October 2018									
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November 2018

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March 2019									
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April 2019

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	CALENDAR DAYS											
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Staff Development

Labor Day—No School
Superintendent's Conference Day
Staff Development Day

1/2 Day Students-Pnt Conf. (GS/ONS only Thanksgiving Recess December 1/2 Day for students —Staff Dev. Day 24-31 Holiday Recess

M. L. King Jr. Day—No School Regents Exams 1/2 Day Students—Record's Day

Gr. 3-8 ELA Testing Window

Gr. 3-8 Math Testing Window Gr. 4 & 8 Science-Performance Window No School for Staff/Students Memorial Day—No School

Gr. 4 & 8 Science-Written; Global Regents
Regents Exams
Last day for students
Staff Development Day—(GS/ONS)
Rating Day
Graduation

February 18-22

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LEGEND:

First Day for Students

November 2018										
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	April 2019											
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			С	ALEND	AR DAY	/S	
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		Nov	20	19	May	22	22
i		Dec	15	15	June	19	18
ļ		Jan	21	21			
			TOTAL	TEACH	ER DAY	'S = 198	
	l		TOTAL	STUDE	NT DAY	'S = 192	

LEGEND:

25	26	27	28	29	30	
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If more than 6 snow/
emergency days are
used, instructional
days will be added in
the following order:
April 15, 16, 17, 18,
19 and May 24, as
needed.

May 23 will be No

are used.

Approved

June 3, 2018

School for Staff or **Students** if less than 6 snow/emergency days

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31												

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days v	
the fo	
16, 17,	18 a
1	emerg used, days v he fo March

16, 17, 18 and 19, as needed.
Calendar includes 11 Ceremony days.

	January 2019										
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June 2019						
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		=	Half Day Student Day		
If mor	e tha	an	6 snow/		
	emergency days are				
used, instructional					
days will be added in					
the following order:					
March	18,	Αŗ	oril 15,		
16, 17,	18 a	nc	d 19, as		
neede	d.				

Approved June 14, 2018

Instructional APPR Request

Pursuant to Education Law Section 3012-d, parents and legal guardians of students may request the final quality rating and composite effectiveness score for each of the teachers and for the principal of the school building to which your child is assigned for the current school year (i.e. the 2017-18 school year). Please be advised that the law does not allow and prohibits the release of any additional information about the individual teacher or principal beyond the final rating and composite score. The purpose of this notice is to inform you of this right and the process by which you may request such information.

Only parents and legal guardians may have access to the final quality rating and composite score of the student's teacher(s) and principal. The School District is required by the law to take reasonable steps to insure that the person requesting the information is a parent or legal guardian of the student to whom the teacher(s) or principal is assigned. Therefore, any request must be in writing on the form provided with this notice. No oral requests will be honored. The School District may request additional verification such as licenses or other photo identification to verify that the person requesting the information is the parent or legal guardian of the student. In the case of legal guardians, the School District will require proof of guardianship (e.g. court orders, etc.). The status of the requesting person will be verified against other information concerning the student in the possession of the School District (e.g. information or documents submitted at the time of registration) and the requesting person will be notified once his/her request has been verified and approved.

Once the request is approved, an appointment with the administrator, or designated individual authorized to release such information, will be arranged. At the meeting the rating and score will be verbally provided. At this same meeting, the parent or guardian will also receive the required explanation regarding the rating and score to best understand them in the context of teacher evaluation and student performance. In the event a parent or guardian is unable to meet in person, they may receive the information verbally by phone.

Since all of the information needed to establish final teacher and principal ratings and composite scores is not provided until the beginning of school (i.e., final information is often provided by the State Education Department to school districts on or around September 1st), the availability to receive the final rating and composite scores for a student's teacher(s) and principal for the school year shall not be accessible by parents/legal guardians until September 15th each school year. Requests for the information may be made anytime on or after that date.

Please be advised that a teacher or principal may appeal their final rating and composite score. This may impact the timing of when such information can be provided to a parent or guardian since, if an appeal is filed by the teacher or principal to the APPR rating, the rating and composite score will not be available until that appeal process has concluded.

If you have any questions about this procedure, please contact the Superintendent, Jeremy Belfield, at 315-677-9728.

If you would like to request composite scores on your child's teacher(s) and/or principal please visit our website, district office page, to download the request form.

Once you complete the form please turn it in to the appropriate office for processing.

- If you are requesting a teacher's score, return the form to the principal of your child's building.
- If you are requesting the score of the building principal, please send the form to the district office.

McKinney-Vento

The McKinney-Vento Homeless Education Assistance Act is a federal law that discusses the public education of children and youth in temporary housing. Under McKinney-Vento and state law, students are considered to be in temporary housing if their nighttime residence is not fixed, regular, and adequate.

Are you currently living with relatives, friends, or others because you lost your housing or because of economic hardship? In a shelter? In a motel or hotel because you have nowhere else to go? In inadequate housing?

Then You May Be Protected Under the McKinney-Vento Act! Children and youth in temporary housing have the right to:

- stay in same school, including pre-k, and get free transportation even if it is across district lines;
- immediately enroll in school without records (school records, medical records, vaccination records, proof of residency);
- Get special education services immediately if the student has a current Individualized Education Program (IEP);
- Participate fully in any school activities, including before-or-after school activities;
- Get support services and help with things like school supplies through Title I;
- Get free school meals without filling out an application;
- Get help enrolling in Pre-K, Head Start, other preschool programs, and Early Intervention; and
- Get help preparing and applying for college.

Ask your McKinney-Vento Liaison for help!

Tiffany Turner, Assistant Superintendent for Business (315) 677-5504

Use of School Facilities

The school and its facilities exist primarily for our students and their pursuit of an education.

The Board of Education's policy is that all facilities be used to their fullest extent by community groups providing it does not interfere with the educational program or create additional costs to the District.

Facility use applications may be obtained from the Main Office of each school building. The principal will provide you with the information and application forms which are required to be completed and submitted with a certificate of insurance for approval.

The application forms list in detail the stipulations which must be met in order to gain approval for the use of a school building or facility by a community group.

The school district requests at least one week notice prior to the scheduled event.



Food Service Program

LaFayette Schools offers a breakfast and lunch program. The full price breakfast is \$1.25 and the full price lunch is \$2.65 for students in 7-12 and \$2.55 for students in K-6.

If you feel that your child/children are eligible for free or reduced-price meals, you can obtain an application from the school office or the Food Service Office. You may also submit a Direct Certification Letter. A Direct Certification Letter is sent to the eligible household from the NYS Office of Temporary and Disability Assistance. Please submit either of these documents directly to the: School Food Service Office, 5955 US Route 20, LaFayette, New York, 13084 or to your child/children's school office.

Those students eligible for free or reduced-price meals may participate in both the breakfast and lunch programs. Those students eligible for reduced-price meals can pay 25 cents for breakfast and 25 cents for lunch. The cashier at each school will accept cash or a check for the pre-paid meals or you may pre-pay online. See the school website for information about registering for MyNutrikids. It is the District's goal to provide students with access to nutritious no- or low-cost meals each school day and to ensure that a student whose parent/guardian has unpaid meal charges is not shamed or treated differently than a student whose parent/guardian does not have unpaid meal charges.

Our program also offers a charge policy for elementary students who forget their lunch, money, or wish to have breakfast. A reminder is sent home from the school cashier indicating the amount of the charge. We ask that the charges be paid in a timely manner with cash or a check made payable to the LaFayette School Food Service Program.

Menus are available each month on the LaFayette Central School website at www.lafayetteschools.org.

If there are any questions about these policies, please call Robert Kennedy, School Lunch Manager, at 315-677-9510.

Reminder - Last year's free or reduced applications are only valid through September 30, 2018 after which a new application must be on file. Also, please let us know if your kindergartener has a sibling who was eligible for free or reduced-price meals last school year.

Transportation Department

Pupil transportation is a support system for our students' education. Special emphasis must be placed on safety while meeting the District's transportation needs. Following are major objectives to serve as a guide in the management of our pupil transportation program:

- 1. To provide safe transportation that includes maintaining appropriate school bus behavior by all students.
- 2. To operate the transportation program efficiently and economically.
- 3. To ensure that transportation meets the requirements of the instructional program, as well as the health and welfare of the students.
- 4. To promote school district community awareness of the entire transportation program, including safety, adequacy, efficiency, and standards of service.
- 5. Any questions or concern about transportation, please call Kim Palmer at 315-677-9700 or email her at kpalmer@lafayetteschools.org.

Thank you to the LaFayette Community for their continued support of the LaFayette Central School Transportation Department.

Marking Period Schedule

Oct. 4—	End of 5 weeks
Oct. 12—	Reports Mailed Home
Nov. 9—	End of 10 weeks
Nov. 16—	Reports Mailed Home
	Oct. 12— Nov. 9—

2nd Quarter:	Dec. 14—	End of 15 weeks
	Dec. 21—	Reports Mailed Home
	Jan. 25—	End of 20 weeks
	Feb. 1—	Reports Mailed Home

3rd Quarter:	Mar. 8—	End of 25 weeks
	Mar. 15—	Reports Mailed Home
	Apr. 5—	End of 30 weeks
	Apr. 12—	Reports Mailed Home

4th Quarter:	May 17—	End of 35 weeks
	May 23—	Reports Mailed Home
	June 21—	End of 40 weeks
	June 28—	Reports Mailed Home



New York State Regents Diploma Graduation Requirements

Graduation requirements for the Class of 2018 are summarized as follows:

Regents Diploma:

English:	4 credits
Social Studies:	4 credits
Math:	3 credits
Science:	3 credits
Art/Music:	1 credit
Health:	1/2 credit
Physical Education:	2 credits
Electives:	3-5 credits
TOTAL:	22 credits

New York State Advanced Regents Diploma

In addition to the Regents Diploma requirements, students must earn three credits in second language or five credits in art, music, or occupational education. Students must also pass Regents examinations in Global History, U.S. History, English, Second Language, Math (must have all 3) and Science (a minimum of 2).

College Entrance Exams

SAT - A four hour exam typically taken by Juniors and Seniors. The SAT was updated in Spring of 2017 and consists of two section scores, one for Math and one for Evidence-Based Reading and Writing.

ACT - A four-part, 2 hour and 40-minute test of abilities. The ACT deals more with the use of skills than with specific subject matter. Areas include English Usage, Mathematics Usage, Reading, Natural Science and Writing.

Registration Forms - Registration is to be completed on the respective websites **www.collegeboard.com** and **www.act.org**.

Recommended Testing - Students should test in April, May or June of their Junior year, and possibly again their Senior year (depending on student satisfaction with scores). Please note: SAT also has SAT II subject tests. Many competitive colleges require these exams. Students should take the SAT II test no later than January of their Senior year.

College Application Process - In early September, Seniors will receive detailed instructions on how to apply to college(s). The application process will now be completed online. Contact the School Counseling office at 315-677-7849 should you have any questions.

College Visitations - College visitations are considered a legal absence from school. Please submit a permission slip, signed by a parent, to the Nurse's Office before the visit. College representatives regularly visit the high school in the spring and fall. Dates and times are posted for student convenience, as well as announced in the morning on the day of the visit. Students must have pre-signed pass from their counselor to attend.

National Junior Honor Society

The National Junior Honor is sponsored by the National Association of Secondary School Principals. It is a nationally recognized program for junior high school students. Students are chosen for membership in the National Junior Honor Society (NJHS) on the basis of scholarship, leadership and character. All students have a fair and equal opportunity to be considered for membership. The selection process must be fair and non-discriminatory.

The LaFayette chapter uses the following selection process:

- ◆ All students will be notified by letter of the application procedure.
- ◆ Cumulative grade point averages for all 7th, 8th and 9th grade students are calculated. Eligible students must have an average of 88 or above.
- Notifications will be hand delivered to all eligible students and a letter will be sent home to parents.
 Application materials will be available in a written and electronic form.
- ◆ Each eligible and interested student must complete and return the application by the stated deadline. Late applications will not be accepted.
- ◆ Each student will deliver a recommendation form to 3 current or past teachers. The entire Junior High faculty may be asked for assessment of the applicants, using a 1-5 point scale.
- ◆ A confidential faculty council, consisting of 5 volunteers, is chosen by the school administration. The members of this council are given copies of the student's activity information, applications, and teacher recommendations in order to rate the students on the qualities of service, leadership, and character.
- ◆ All rating forms are tallied by the advisor(s) and given to the faculty council. The council meets to discuss each candidate's credentials. After due consideration, the council votes on each candidate. A simple majority qualifies the student membership.
- ◆ Candidates and parents are notified as to whether the application was accepted or rejected for the current semester. Those students not selected for admission are encouraged to apply again the following year.

REQUIRED NOTIFICATIONS

Access to Student Records - FERPA

Under the Family Educational Rights and Privacy Act (FERPA), parents/guardians and students over 18 years of age must be notified of their rights to inspect and review the student's records or request the amendment of records if they believe them to be incorrect. They also must be advised that they can withhold consent on disclosure of personally identifiable information, except in those cases where the law allows for disclosure without consent.

Asbestos Management Plan

Federal regulations require that schools be inspected for the presence of asbestos, a toxic material that has been used in the construction industry for a number of years. The District's schools have been inspected for asbestos containing materials and the results of the inspections are contained in the Asbestos Management Plan. This plan has been sent to the state authority in charge of Asbestos Abatement.

Athletic Program - Safety

The District will take reasonable steps to see that physical risks to students participating in the interscholastic athletic program shall be kept at a minimum by:

- 1. Requiring medical examinations of participants.
- 2. Obtaining certificated personnel to coach all varsity, junior varsity, and modified games.
- 3. Ensuring that equipment is both safe and operative within approved guidelines.



Attendance Policy

It is the belief of the faculty and administration of LaFayette Central School that there is a direct correlation between academic success and school attendance. We feel it is the responsibility of parents/guardians and students to ensure that students attend school and classes on a regular basis. Our philosophy for attendance is that regular class attendance and participation is needed for optimal mastery of each and every course. Also, regular attendance is essential in preparation for the "real world" where promptness and responsibility are important ingredients for career success. We believe that the school and the home must work together to promote these essential values.

The attendance policy of LaFayette Central Schools is designed to not only encourage all students to attend school on a regular basis but also to encourage their diligence in making up work missed during an absence. This policy is one, which hopefully will cause students to prioritize and to be selective in choosing activities, which take them out of their classes. The teacher, regardless of the reason, legal or illegal, will record a class absence.

When a student is absent, the student is expected to contact the teacher(s) to determine what is required to make up the class work or time missed.

Students are expected to be in school except in cases of emergency and/or for reasons listed:

- **♦** Illness
- Sickness/Death in Family
- ◆ Court Appearance
- ◆ Road Test
- ◆ Bus Tardy
- ◆ Inclement Weather
- ♦ Religious Observation
- ♦ Medical Appointment
- ◆ Educational Field Trip
- ◆ College Visitation

Poor attendance and tardiness negatively impact Co-Curricular activities, senior privileges and driving privileges. Please refer to the Student Handbook for further information.

When students are absent or tardy, a written excuse signed by a parent or guardian is required when they return to school. If it is necessary to be excused before the end of the school day, the parent or guardian is expected to sign the student out in the Health Office. For specifics regarding the attendance policies, please consult the Student/Parent Handbook or call the respective building principal.

Directory Information

The LaFayette CSD has designated certain categories of student information as "directory information." Directory information includes a student's name, address, telephone number, date and place of birth, major course of study, participation in school activities or sports, weight and height if a member of an athletic team, dates of attendance, degrees and awards received, most recent school attended, class schedule, photograph, email address, and class roster. If you object to the release of any or all of the directory information listed above, you must do so in writing to the building principal.

Health Guidelines

The health of your child is very important to us. In order to promote health and wellness and decrease the spread of infectious disease, the following guidelines have been approved by the school physician. We are asking your cooperation in following them and please, for the health of all the students, keep your child home if he/she is sick.

- 1. Please stress the importance of a good night's sleep for maximum performance in the classroom.
- 2. Encourage yoru child to eat a healthy breakfast and lunch. A breakfast program will be available in all 4 schools this year.
- 3. To help decrease the spread of lice, please ask your child not to use anyone's comb or brush or wear anyone's hat. Rashes need to be identified by your physician.
- 4. A student with a temperature of 100 degrees or more will be sent home. If a student has a fever, they should remain home for 24 hours after their temperature returns to normal.
- 5. A student should be kept home for 24 hours after vomiting and will be sent home if he/she vomits in school.
- 6. A student must be kept home a minimum of 5 days after the onset of chicken pox and until all lesions are crested. A child with an ear ache lasting more than 24 hours should be seen by a physician.
- 7. A child with a sore throat lasting more than 3 days should be seen by a physician.

Limited English Proficiency Students

Within 30 days of the start of the school year, parents of limited English proficient students must be notified if their child is participating in or eligible for a language instruction program for LEP students. After the beginning of the school year, this notification must occur within two weeks. Parents must also be informed of their right to decline their child's enrollment in language instruction programs.

Jennifer Gates, Jr./Sr. High School: Jgates@lafayetteschools.org Ashley Brown, C. Grant Grimshaw: AMbrown@lafayetteschools.org Kym Weil, Big Picture: Kweil@lafayetteschools.org Kerry Allocco, Onondaga Nation School: KAllocco@lafayetteschools.org

Non-Discrimination Policy

The LaFayette CSD does not discriminate on the basis of race, color, age, national origin, marital status or sexual orientation in the employment and educational opportunities it offers, including vocational educational opportunities. The District is committed to adhering to the non-discrimination provisions of Title VI and Title VII of the Civil Rights Act of 1964, the Age Discrimination in Employment Act and the New York Human Rights Law.

The LaFayette CSD also does not discriminate on the basis of sex with respect to employment or in the educational programs and activities it provides including vocational programs, the appointment of employees, employment pay, benefits and opportunities, counseling services for students, access by students to educational programs, course offerings, textbooks and student activities, as required by Title IX of the Education Amendments of 1972.

The LaFayette CSD does not discriminate on the basis of disability in accordance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act and the New York Human Rights Law. Furthermore, the District does not discriminate on the basis of disability in admission or access to its programs. No person shall be denied employment or employment advancement solely because any physical, mental or medical impairment, provided the individual is capable of performing, with or without reasonable accommodation, the essential functions of the job applied for or held.

Inquiries regarding the District's Non-Discrimination Policy should be directed to:

- Title IX Coordinator Jeremy Belfield, Superintendent of Schools
- Section 504 Coordinator Karen Ocque, Director of Special Education
- District Records Access Officer Jeremy Belfield, Superintendent of Schools
- 4. Records Management Officer: Tiffany Turner, Assistant Superintendent for Business

New York State Dignity for All Students Act DASA

Students should never feel that it is not safe to come to school and participate in all school activities. They should never be prevented from concentrating on schoolwork because another student or a school staff member is teasing them, making fun of them, pushing them around, or threatening them in some way, because of race, color, weight, national origin (where a family comes from), ethnic group, religion, religious practices, disability, sexual orientation, gender, or sex, or for any other reason. **HARASSMENT AND DISCRIMINATION IS PROHIBITED AT SCHOOL.**

A student may not act toward another student in a way that reasonably might make that other student feel threatened or unsafe, or that might reasonably make that other student unable to concentrate on their school work, because of the other student's race, color, weight, national origin (where their family comes from), ethnic group, religion, religious practices, disability, sexual orientation, gender, or sex, or for any other reason. It is against school rules for any student or school staff member to do this by physical actions or by verbal statements, including electronic messages. This kind of conduct is prohibited on school property, on school buses, and at all school-sponsored events.

If you know of a situation that involves harassment or discrimination, please complete the complaint form and contact the appropriate dignity act coordinator(s):

The LaFayette Jr./Sr. High School Jason Ryan, Principal 315-677-3131

Onondaga Nation School John Gizzi, Principal 315-469-6991

C. Grant Grimshaw Elementary School Jennifer Blossey, Principal 315-677-3152 The Big Picture School Susan Osborn, Principal 315-504-1000

Pesticide Usage Notification

New York State Education Law Section 409-H, effective July 1, 2001, requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year.

The LaFayette Central School District is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior written notification of certain pesticide applications.

If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, please contact Ron Cooper at 315-677-9700 to complete the form and return it to the School.

Physical Exam Policy

School Children in New York State are required to have physical examinations in grades Pre-K, or K, 1, 3, 5, 7, 9, and 11. All students participating in interscholastic sports must also receive an exam. These exams must be performed after June 1st for the following school year. In addition, all new students are required to have an exam on file within 30 days of entering school. An exam done within one year prior to entrance will be accepted. A physical may also be required for a student being evaluated by the Committee of Special Education.

Each Building nurse may schedule their own physicals directly with the health provider as needed. During physical exams one Registered Nurse and 1 assistant (aide or another nurse) must be present.

Required physicals will be done according to grade level even when repeating a grade. If this presents a financial problem, physicals may be done at school for free.

Any student not in compliance with a required physical by the end of the school year will be referred to the building principal and should NOT be re-admitted in September unless their physical is on file in the Health Office.

Release of Information to Another Educational Institution/ Military Disclosure

The District may disclose any and all educational records, including disciplinary records, and records that were created as a result of a student receiving special education services under Part B of IDEA, to another school or postsecondary institution at which the student seeks or intends to enroll, or after the student has enrolled or transferred, so long as the disclosure is for purposes related to the student's enrollment or transfer.

Pursuant to the No Child Left Behind Act, the LaFayette CSD must disclose to military recruiters or institutions of higher learning, upon request, the names, addresses, and telephone number of high school students. The District must also notify parents of their right and the right of their child to request that the District not release such information without prior written parental consent.

Parents wishing to exercise the option to withhold their consent to the release of the above information to military recruiters or institutions of high learning must do so in writing to the building principal.

S.A.V.E. Legislation

The Safe Schools Against Violence in Education (S.A.V.E) legislation became effective July 1, 2001. S.A.V.E. is divided into 5 major sections which include:

- 1. A Code of Conduct
- 2. A School Safety Plan
- 3. Violent Incident Reporting
- 4. Character Education
- 5. Fingerprinting of New Employees

The following discipline guidelines applies district wide: Pride and Respect: Having a sense of pride in, and respect for, oneself is essential for a happy and successful life. A person who has neither often finds it difficult to have respect for anyone else. Within a school setting or the work place, having respect for others and their belongings is critical. If you expect to be treated with respect, you must treat others in the same fashion.

In the classroom, respect is lost or earned by the way the student responds to the teacher as well as to classmates. The student who seldom comes to class prepared, and who is intent on class disruption, will not only risk involvement with the discipline policy but will also lose a most valuable possession...respect.

The Disciplinary Policy is a guide for disposition of standard discipline cases and indicates what can be expected when a student breaks a rule. Discipline cases with extenuating circumstances will be subject to administrative discretion.

Student Conduct Considered Unacceptable and Requiring Disciplinary Action:

- Use of obscene language, apparel with obscene language, possession of obscene literature (including audio recordings).
- Disrespect to a staff member or student.
 Harassment of a staff member or student. Theft or vandalism of school property.
- ◆ Gambling.
- ◆ Fighting.
- Cheating.
- Skipping class or leaving school without permission.
- Reckless driving on school property. Assault of a staff member or student.
- Possession of alcohol, narcotics or weapons on school property. Smoking in the building or on school grounds.
- Endangering the safety and welfare of others in the building.
- Displays of affection involving inappropriate physical conduct. Threats against students, staff or building (verbal or physical).
- Any violation of local, state and/or federal law not previously mentioned.

Student Health Records

The District shall keep a convenient, accurate, and up--to--date health record of every student. Insofar as the health records include confidential disclosures or findings, they shall be kept confidential.

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of students' "education records." For Pre-K through grade 12 students, health records maintained by the School District, including immunization records, and school nurse records, are generally considered "education records" subject to FERPA. In addition, records that the District or school maintains on special education students, including records on services provided to students under the Individuals with Disabilities Education Act (IDEA) are considered "education records" under FERPA. Since student health and medical information in education records is protected by FERPA, the Health Insurance Portability and Accountability Act of 1996 (HIPPA) Privacy Rule excludes such information from its coverage.

Generally, these records may not be shared with third parties without written parental consent unless the disclosure meets one of the exceptions to FERPA's general consent requirement. One exception permits the disclosure of education records, without parental consent, to appropriate parties in connection with an emergency, if knowledge of the information is necessary to protect the health and safety of the student or other individuals.

Parents have a right under FERPA to inspect and review those health and medical records that are considered "education records" under FERPA. Individual records may be interpreted by the school's registered professional nurse to administrators, teachers, and other school officials, consistent with law.

Student Photographs and Work

Photographs/videotapes of students and/or student work may be used occasionally in district and community publications. If you object to your child(ren)'s photograph or work being used in these publications, you must do so in writing to the building principal.



Student Privacy

Parents must be notified of the District's privacy policy. It must offer them the opportunity to excuse their child from any survey that reveals information on personal behavior or political beliefs. Parents must also be notified and offered the chance to exclude their child from activities that include the gathering of personal information about students that could be used for marketing purposes.

Teacher Qualifications

In accordance with the Federal No Child Left Behind Act, parents and guardians have the right to request specific information about the professional qualifications of their children's classroom teachers. As a parent/guardian of a student in the LaFayette CSD, you have the right to request the following information for whether:

- 1. The teacher has met NYS qualifications and licensing criteria for the grade levels and subject areas he/she teaches;
- The teacher is teaching under emergency or other provisional status through which the state qualification or licensing criteria have been waived;
- 3. The teacher's college major, earned advanced degrees and, if so, the subject of the degrees;
- 4. The qualifications of any instructional aides or similar paraprofessionals who provide services to your child.

Requests for information about the qualifications of your child's teacher(s) should be directed to the building principal. All requests will be honored in a timely manner.

IMPORTANT CONTACT INFORMATION

District Offices (DO):	
(315) 677-9728	Superintendent	Jeremy Belfield
(315) 677-9728	Secretary to the Superintendent	Vanessa Tryon
(315) 677-5504	Assistant Superintendent for Business	Tiffany Turner
(315) 677-3144	Personnel/Payroll	Kim Reppi
(315) 677-3143	Accounts Payable	Nancy Legra-Garcia
(315) 677-5503	Treasurer	Emily Hayes

jr./sr. nign scnooi (jsns)	•	
(315) 677-3131	7-12 Principal	Jason Ryan
(315) 677-7849	Guidance	Rebecca McKenney/Kristeen Cool
(315) 677-3087	Athletic Coordinator	Jerry Kelly

School Nurse

Larayette big Picture	(BP):	
(315) 504-1000	Principal	Susan Osborn

C. Grant Grimshaw School (GS):

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District Offices (DO)

(315) 677-5507

(315) 677-3152	Principal	Jennifer Blossey
(315) 677-5501	School Nurse	Ashley Brown
(315) 677-3152	School Counselor	Bill O'Leary
	GAPS President	Jennifer Ousby

Onondaga Nation School (ONS):

(315) 469-6991	Interim Principal	John Gizzi
(315) 469-6991	Dean of Students	Simone Thornton
(315) 469-0994	School Nurse	Kerry Allocco
(315) 469-6991	Community Liaison	Virgil Braverock
	PTS President	Ashley Bennett

Department Directors & Supervisors:

(315) 677-9510	Food Service Manager	Rob Kennedy
(315) 677-9700	Transportation Supervisor /Facility Maintenance Leader	Ron Cooper

Jennifer Gates



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