



LaFayette Central School District

5955 Route 20 West LaFayette, NY 13084

315-677-9728/ 315-677-3154 (f)



Complaints by citizens regarding any facet of the school operation often can be handled more satisfactorily by the administrative officer in charge of the unit closest to the source of the complaint. In most instances, complaints will be made to the building principal and/or his or her assistant if the matter cannot be resolved by the teacher, coach or other school employee.

Within 10 business days after receipt of the complaint, an investigation into the complaint shall begin. The complainant shall be notified if the complaint investigation has been referred to a staff member other than the designated compliance officer.

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Within 30 calendar days of receiving the complaint, the complainant shall be sent a written report summarizing the findings and disposition of the complaint, including any corrective actions, the rationale for such disposition, and notice of the complainant's right to appeal such decision.

The complainant has the right to appeal the decision and may do so **within 5 business days of receiving the written report** by submitting their appeal in writing with the Board of Education.

The Board of Education may consider the matter at its next regularly scheduled meeting or at a special meeting convened to meet the required timeline. If the Board decides not to resolve the complaint, the investigator's decision shall be final. If the Board hears the complaint, the Board's decision is sent to the complainant **within 60 calendar days of the initial receipt of the complaint** unless the complainant agrees in writing to extend the sixty day deadline. The BOE must address any and all unresolved complaints and if their decision is not in favor of the complainant, the BOE must provide the information to the Appeals Process of the New York State Education Department. 89 Washington Avenue Albany, NY 12234.