

Non-Instructional/Business
Operations

SUBJECT: USE OF SCHOOL-OWNED VEHICLES

School-owned vehicles may not be rented or loaned to community groups or other groups. Agreements with municipalities for use of school vehicles may only be made with the approval of the Board of Education, within the limitations specified by law. The use of buses for any activity not approved by budget allocation must have prior approval of the Board, based on a written request.

School vehicles may not be used for the transportation of school staff to and from home, unless such staff member is specifically assigned to the vehicle by the Board or District administration.

Use of any school vehicle by staff members for trips within or out of the District, other than normal job-related assignments, must have the prior approval of the Superintendent of Schools, or, if on a regular basis, the Board.

Education Law Section 3635
General Construction Law Section 1502

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